



Meeting Minutes Saskatoon Canoe Club

Call to order

A meeting of the [Saskatoon Canoe Club](#) was held at [Amigos Restaurant](#) on [September 9, 2019](#).
Called to order by President Franny Rawlyk at 1905hrs.

Attendees

President: Franny Rawlyk

Secretary: Lori Mack

Treasurer: Lauren Erickson

Membership Director: Nicole Graham

Recreation Director: Eithan Pillipow

Marathon Director: Edith MacHattie

Equipment Manager-Canoe: John McClean

Equipment Manager-Kayak: Kathleen Weary

Social Director: Tiina Liiving

Member-at-Large: Shaun Lalonde

Member-at-Large: Richard Rance

Members not in attendance

Member-at-Large: Trevor Robinson

Member-at-Large: Shaun Bursey

Member-at-Large: Andrew Findlay

Approval of Agenda

Approval of minutes

- **Motion: To approve the Minutes of July 30, 2019 SCC meeting.**
- Moves: Kathleen
- Seconds: Lauren
- Unanimous approval

Resolved: Minutes approved without modification.

Reports

President: Franny

Staff Update

We'd like to thank both Bryan and Shay for their help this summer as our Boat House Supervisor employees. It was really appreciated by our board and members. Bryan has finished up his hours for the summer and Shay may pick up a few more hours in September.

We requested both Bryan and Shay to complete a year-end report. Shay has submitted a report. The following are report highlights:

- Shay felt that overall things went very well this summer, but there continues to be a problem with non-members using SCC equipment.
- Digital sign-in may eliminate some of the non-member usage as well be useful for data collection on boat usage.
- Video surveillance
- Permanent internet connection would be necessary for the above options.
- Limit hours of use to Rec members when there is staff present. Would require constant staffing.
- We could offer a bring a friend option for \$15-\$30 as a drop-in fee. Would have to come with a member and sign a waver. This would be available during staff hours.
- Temporarily suspend memberships for misusing equipment or bringing non-members.
- Boat Spec Poster to help with basic boat selection.
- Trip leader checklist to ensure the prospective trip leader has the prerequisite skills to plan a trip.
- Replace and improve some of the signage.
- Emergency Action Plan
- Much of Shay's time was spent answering emails and interacting with members so was not able to digitize sign-out records.

Parasport Grant

We have received 5 completed surveys.

Action: John will finish the Parasport Report once he has all the surveys and Lauren will copy receipts applicable to the program.

Ron will be having a small get together for participants of the Parasport Program this Friday September 13, 2019 at 7pm to visit and watch the video made of the Parasport program on Sasktel Max.

Treasurer: Lauren

Admin: \$25,274.94

Marathon: \$ 8,536.49

Recreation: \$68,042.27

CKS: \$9040.00

Total: \$148,893.70

1. Final Membership list has been sent to CKS
Action: Lauren may have to submit one more membership list as we have extended the ability to purchase memberships till September 30, 2019.
2. Donations for 2019
 - a. Rec Equipment \$435
 - b. Mar Equipment \$80
3. Brief budget update:

Item	Budgeted	Spent	Difference
Payroll 2x employees	25,000	13,542.61	11,457.39
Staff Training	300	1144.5	-844.50
Emp. Phone stipend	300	180 (May-July)	120
Rec Equip Repair	4000	1208.11	2791.89
Rec Equip Purchase**	10,000	2075.70	7924.30
Intro Canoe Lessons	20,000	11,493.55	8506.45
Parasport grant	825	721.32	103.68

** only canoe paddles have been purchased

CKS grants received - \$1500 Marathon coaching

4. Have not received an invoice for trailer storage.
5. Trailer insurance is up to date.
6. If anyone wants to watch trailers for the film fest and help choose which films will be shown:
<https://www.paddlingfilmfestival.com/films/2019-film-selection.html>
 - a. Tickets will go on sale mid September.
 - b. November 13, 2019, doors open at 6:30, films run ~7-9:30pm.

Action: Lauren will reach out to Level Six, North Water, etc for door prize donations for Film Festival.

Action: Edith will reach out to Eb's for potential door prize for Film Festival.

Membership Director: Nicole

Richard has left SCC membership registration open till Sept 30, 2019.

There are 1630 members. 1295 are Recreation, 30 Marathon members, 65 dual and 240 children.

Action: Nicole will send a survey out to members in November similar to last year. May add a couple questions regarding how members felt about having staff on site.

Discussion about the idea of photo Id membership cards issued to members to use to sign out boats.

Richard will work on electronic sign out for next year.

John is still looking into insurance implications of children signed up with members who aren't their legal guardians for example grandparents.

Should we ask for an emergency contact number on next year's registration? Think this would be a good idea. This would have been useful in a couple of past events.

Recreation Director: Eithan

Ladies night paddle was a success. Another is being organized for September 17, 2019. Poplar Bluffs to Saskatoon. Leaving boathouse at 4:30pm.

Eithan has been working with Shay to send out a half dozen emails to members that have been caught bringing non-members and using SCC equipment.

Much discussion regarding how this should be handled and if we should revoke memberships for misuse. Agree that it is too late in the season to bother this year, but will discuss further our future protocol for the upcoming season.

Equipment Manager-Canoe: John

John has been working on digitizing the sign out data. It is extremely time consuming. Agree that some sort of electronic sign out would be valuable for next season. This information is useful to track which boats are most popular etc.

John is still in the process of acquiring quotes for a canoe trailer.

Considering the sale of a couple canoes and replacing with a couple of lighter canoes.

Since the vast majority of boat usage are kayaks (approximately %80), we could move a couple of heavier seldom used canoes to offsite storage and use the space in the boathouse to house more kayaks.

Action: John will draft a plan to sell and purchase canoes.

Equipment Manager-Kayak: Kathleen

Shay submitted a report on damaged kayaks K64, K65, K14, K17, K72, K70T, K13T. Based on the age of the boat, damage and difficulty of repair it is proposed that we sell and replace the following kayaks:

K13T, 20ft, purchased in 2011

K14, 14ft, purchases in 2011

K64, 14ft, purchased 2016

K72, 14ft, purchased in 2017

Suggested Replacement Kayaks:

2 X Delta, 14ft with rudder = \$3640.00 (\$1820 ea)

Delta Tandem 17.5ft with rudder = \$2480.00

Delta 12ft = \$1295.00

Total with GST & PST = \$8230.65

Delta will reinforce the thigh braces and trim the thigh back to make it easier to enter/exit. Reinforcement will be added where the cord for the backrest comes through the cockpit. Delta is also looking into an alternate mechanism to the nylon jam cleat for the seat back adjustments.

- **Motion: To approve recommendations as presented above.**
- Moves: Kathleen
- Seconds: Eithan
- Unanimous approval

Resolved: Motion approved

Action: Kathleen will look into other damaged kayaks and consider further kayak replacements.

Proper equipment handling lessons and mini Learn To kayak lessons would be helpful to prevent kayak damage. It has been very helpful to have staff onsite to assist members.

Marathon Director: Edith

Marathon boats are being repaired by volunteers and are in good working order. Thank you!

Rec and Rookie Race will be this Sunday September 15, 2019. There will be three short fun races. Everyone welcome including children and Recreation members. Recreation members will be able to use the marathon canoes even if they are not Marathon members as this is a club sanctioned event.

Action: Franny will post upcoming Rec and Rookie Race on Facebook page.

There will be a Marathon yearend potluck on Friday September 27, 2019 at 6pm.

Group paddles will now be informal and starting September 18, 2019 will start at 6pm rather than 6:30.

Recreation and Marathon have not received their equipment grants.

Action: Edith will contact CKS to follow up regarding grant money for Recreation and Marathon.

Trevor is still trying to find out if NAIG participants are insured through CKS.

Social Director: Tiina

Nicole will lend a projector and screen for Trip Tales

Action: Tiina will try to book Grace West Church for Trip Tales on October 20, 2019

A newsletter will be sent out for Friday to include the following information:

- * Film Festival details
- * Trip Tales details and call for presenters
- * Rec and Rookie Race details
- * Group paddle announcement that paddles will be informal get-togethers now.

It would be nice to have some sort of platform to organize and look for paddling buddies

Action: Tiina will look into various methods to help assist in meeting and organizing paddling partners.

Boat Signage: John

John received Transport Canada approval of the floating signage in the mail and the downstream signs are now in the water. They have been placed 200m upstream of the Senator Sid Buckwold Bridge.

Prairie Lilly has requested that SCC store the floating signs in the boathouse during the winter. They will be responsible for placing them in the water come spring.

Announcements

Next SCC meeting will be held [October 7, 2019](#) at [1900hrs](#) at Amigos Restaurant.

Adjourned

Meeting adjourned at 2110 by president Franny.

Minutes respectfully submitted by,
Lori Mack

Secretary

Date of approval

October 7, 2019