

SASKATOON CANOE CLUB

CONSTITUTION AND BYLAWS

(Retyped 8 December 1996 from a version "Revised 1975" i.e. presumably dated 1975)

ARTICLE I - NAME AND EMBLEM

The name of this organization shall be the Saskatoon Canoe Club, which when abbreviated shall be referred to as the SCC. The club emblem shall consist of two crossed paddles over a canoe, with the letters SCC and a small maple leaf between the crossed blades and shafts. The club colours shall be green (dominant) and gold.

ARTICLE II - OBJECTS

The objects of the SCC shall be to promote, foster and perpetuate all types of canoeing in Saskatoon and Saskatchewan for the benefit of its members and the general public. To this end it shall:

1. Promote and teach the safe use of canoes and kayaks, and
2. Work to promote the preservation of natural waterways for use by handpowered craft, and
3. Promote recreational canoeing for individuals and families, and
4. Promote the sport of canoe racing on an amateur basis.

The operations of the SCC shall be carried on without purpose of gain to its members, and any profits or other accretions to the SCC shall be used in promoting its objects.

ARTICLE III - MEMBERSHIP

1. Any person may become a member of the SCC upon application for membership, payment of the prescribed fee and approval of his application by the executive.
2. Any member may withdraw from the SCC at any time by notice to the SCC but upon withdrawal the member shall not be entitled to a refund of any portion of the fees that he may have paid.
3. The membership fee shall be prescribed the members in general meeting.
4. Memberships shall run from January 1 to December 31 of each year.

ARTICLE IV - AFFILIATION

The SCC may from time to time affiliate with provincial or federal organizations whose objects are in harmony with those of the SCC, at the discretion of the members.

ARTICLE V - MANAGEMENT

The property and business of the SCC shall be managed by the executive. The executive shall consist of the President, Vice Presidents (one male and one female), Secretary, Treasurer, and up to five (5) Executive Members whose duties shall be delineated by the executive prior to the annual meeting. In addition, the immediate past President shall be an executive member ex-officio.

ARTICLE VI - DISSOLUTION

In the event of dissolution or winding up of the affairs of the SCC, all of its remaining assets after payment of liabilities shall be distributed to one or more charitable organizations in Canada, as may be decided by the members in general meeting.

ARTICLE VII - AMENDMENTS TO THE CONSTITUTION

Notice of intention to amend the constitution must be announced at a meeting of the SCC at least thirty days prior to the meeting at which the amendment is to be acted upon. Notice of the proposed amendment must be mailed to all members not less than fourteen days prior to the date at which the amendment is to be acted upon. A three-quarters majority of those present and voting is required for passage.

BYLAWS

ARTICLE I - ELECTION OF OFFICERS

1. Prior to the annual meeting the executive shall appoint a committee on nominations, consisting of five members. Two members of this committee shall belong to the executive, and the other three shall be chosen in such a manner as to be as representative of the membership as possible. The committee shall nominate two qualified candidates for each elected office on the executive. Other candidates may be nominated from the floor.
2. Election of members of the executive shall be by closed ballot, and a majority of votes cast shall be necessary for election.
3. Two auditors shall be selected by the executive from the general membership of the club, and shall audit the financial records of the SCC prior to the annual meeting.

ARTICLE II - OFFICERS

1. Officers elected by the membership shall be the President, two Vice Presidents (one male and one female), Secretary, Treasurer, and five (5) executive members at large.
2. The president shall preside at all general meetings of the society and at all executive meetings and he or his appointee shall be ex-officio a member of all committees.
3. One of the Vice presidents shall perform the duties of the President in his absence or inability to act.
4. At the first annual general meeting of the SCC and at each subsequent annual general meeting, all the executive shall retire from office. Members of the executive retiring from

office shall be deemed to hold office until the conclusion of the meeting at which they retire. A retiring officer shall be eligible for re-election.

5. The executive shall meet together for the dispatch of business, adjourn and otherwise regulate their meetings as they may determine. Notice of an executive meeting shall be given at least one week prior to the date of the meeting, provided however that the executive may meet on regular dates without notice or may, by unanimous consent, meet at any time or place without notice. A simple majority of the executive shall constitute a quorum for the purpose of a meeting of the executive.

6. In the event an executive position becomes vacant, a successor shall be elected at the next general meeting.

7. All members of the executive share responsibility for the general welfare of the SCC, as well as their particular responsibilities.

ARTICLE III - COMMITTEES AND INTEREST GROUPS

1. Committees and interest groups shall be set up under the direction of an executive member to deal with any area of interest or concern.

2. Standing committees of the SCC shall be the Publicity, Skill and Safety and Racing. The head of the Racing shall be called the (remainder of the line is not legible).

3. Interest groups of the SCC shall be the Construction section.

4. Interest groups of the SCC shall be responsible for their own organization and routine financing. These groups may make requests for special financing and approval of such requests may be granted by the executive.

5. Property acquired by expenditure of club money or money raised by club sponsored special events shall be club property. Property bought by the club for use by an interest group shall be managed by that interest group but shall remain the property of the club.

ARTICLE IV - GENERAL MEETINGS

1. The annual general meeting of the SCC shall be held in October of each year on a date to be fixed by the executive.

2. A special general meeting of the SCC may be called by the President as and when he considers it necessary, but he shall call a special general meeting when requested to do so in writing by at least ten members.

3. Notice of a general meeting shall be given to the members by means of posters, advertisements or individual notices, as may be decided by the SCC in general meeting, or by the executive.

4. Twenty members, or a majority of the members, whichever is smaller, shall constitute a quorum at any general meeting of the SCC.

5. Voting shall be by ballot in the case of an election of officers, and by show of hands in others, except where a ballot is requested by at least three members.

ARTICLE V - CUSTODY AND USE OF SEAL

The seal of the SCC shall be in the custody of the Secretary or such other person as may be designated by the executive, and all papers or documents required to be sealed on behalf of the SCC shall be sealed in the presence of the President and the Secretary, or of such other persons as may be designated by resolution of the executive.

ARTICLE VI - FISCAL YEAR

The fiscal year of the SCC shall close on September 30 of each year.

ARTICLE VII - AMENDMENT OF BYLAWS

Notice of intention to amend bylaws must be announced at a meeting of the SCC at least thirty days prior to the meeting at which the amendment is to be acted upon. Notice of the proposed amendment must be mailed to the members not less than fourteen days prior to the date at which the amendment is to be acted upon. A three-quarters majority of those present and voting is required for passage.

BYLAWS

MEMBERSHIP

1. Any individual who is interested in promoting the sporting activities of the corporation may apply for membership in any one or more of the following classes of membership:
 - (a) Recreation Division
 - (b) Marathon Division
 - (c) Whitewater Divisionprovided that an individual under the age of 18 years shall not be entitled to apply unless he obtains the consent of his parent or guardian.

MEMBERSHIP FEE

2. The membership fee for each class of membership and the term of membership interest shall be prescribed by the Directors.

DIRECTORS

- 3.(a) The number of Directors shall be nine (9), consisting of President, Publicity Director, Secretary, Treasurer, Recreation Director, Marathon Director, Whitewater Director, Newsletter Editor, and Social Director.
- (b) Subject to the articles, the bylaws or any unanimous member agreement, the Directors shall manage the business and affairs of the corporation. The powers of the Directors may be exercised by resolution passed at a meeting at which a quorum is present. Where there is a vacancy in the number of Directors, the remaining Directors may exercise all the powers of the Directors so long as a quorum remains in office.
- (c) The President shall preside at all general meetings of the corporation and at all Directors' meetings. The President shall have such other powers and duties as the Directors may specify.
- (d) A Director as designated by the President shall perform the duties of the President in his/her absence or inability to act.
- (e) The Secretary shall attend and be the secretary of all meetings of the Directors and members. He/she shall enter or cause to be entered in records kept for that purpose, minutes of all proceedings thereat. He/she shall give or cause to be given, as and when instructed, all notices to members, and Directors, and auditors. He/she shall have such other powers and duties as the Directors may specify.
- (f) The Treasurer shall keep proper accounting records in compliance with the Act and shall be responsible for the deposit of money and the disbursement of the funds of the Corporation. He/she shall render to the Directors whenever required an account of all financial transactions, and of the financial position of the Corporation. He/she shall have such other powers and duties as the Directors may specify.
- (g) The powers and duties of all other Directors as officers shall be such as the Directors may specify.

4. The election of Directors shall take place at each annual meeting of the members and not later than fifteen months after the preceding annual meeting in which Directors were elected. The Directors then in office shall retire but, if qualified, shall be eligible for re-election except that no Director can hold a particular office for more than three (3) consecutive years with the exception of Secretary, Treasurer and Newsletter editor.

EXECUTION OF INSTRUMENTS

5. Deeds, transfers, assignments, contracts, obligations, certificates, and other instruments shall be signed on behalf of the Corporation by two (2) Directors of the Corporation, one who must hold the office of President, Secretary, or Treasurer.
6. No single obligation for over 1/2 of the estimated annual income may be approved by the Directors without prior approval of the members at a general meeting.

MEETINGS OF MEMBERS

7. The Directors shall call an annual general meeting of the members which shall be held in Saskatoon within 90 days of the financial year end of the Corporation. The purpose of this meeting is to consider the financial statements and reports required by the Act to be placed before the annual meeting, to elect Directors, to appoint auditors, and to transact such other business as may properly be brought before the meeting.
8. Ten members or ten percent of the members whichever is the greater, shall constitute a quorum for a meeting of members.
9. All members are to be notified of meetings of members not less than 21 days nor more than 50 days before the meeting. This notice shall include the text of any special resolution to be submitted to the meeting (for example proposed changes to the Corporations's articles).

FISCAL YEAR

10. The financial year of the Corporation shall end on the last day of January in each year.

SCHEDULE 1

CLASSES OF MEMBERSHIPS

There shall be three (3) classes of memberships as follows:

(a) Membership in the Recreation Division:

only those members of the corporation who are members of the Recreation Division may participate in the sporting activities of the Division.

(b) Membership in the Marathon Division:

only those members of the corporation who are members of the Marathon Division may participate in the sporting activities of that Division.

(c) Membership in the Whitewater Division:

only those members of the corporation who are members of the Whitewater Division may participate in the sporting activities of that Division.

Membership in any one or more of the Divisions shall entitle the member to:

- (i) one vote only at all meetings of the members of the corporation.
- (ii) the right to receive the corporation's newsletter.