

SCC-November 28, 2016

Executive Meeting Edith's Home

Present: John McClean, Dave Peters, Eithan Pillipow, Raina Vingerhoeds, Edith MacHattie, Ann Popoff, Kate Germin, Dwayne Surdo-Miller, Richard Rance, Trevor Robinson, Franny Rawlyk.

1. 7:04pm Dwayne opens the meeting.
2. **Agenda:** add a) River access chat
 - b) Orientations and 100 questions
 - c) Hiring help for boathouse supervision and/or orientations.
 - d) Lease Agreement with the city and Tannis Murdock's questions.

3. SCC Sept. 12 minutes: **Motion: Tom Rogers moves the September 12, 2016 SCC executive minutes be adopted as distributed. Edith MacHattie seconds. Unanimous.**

4. Reports

a) President: Dwayne

The AGM went well and all reports were presented.

b) Membership: Tom

Tom is meeting with Kate concerning a meeting with boathouse renters, to be discussed later.

Franny will work with Tom on Zone 4 registration.

c) Treasurer: Kate

1. All accounts receivable have been paid. All deposits have been made. There has been very little in and out to the bank account in this last month.

2. Balances to date:

Administration - \$21,949.17

Marathon - \$2,367.93

Recreation - \$39,022.41

Self Insure - \$6,000.00

TOTAL ----- \$69,339.51

3. The total of our fees to Canoe Kayak Saskatchewan (CKS) - \$20,355.00

4. At the end of the year the money in the administration account will be dispersed, all but \$5000, into the Marathon and Recreation accounts. We had a total of 1337 members. Based on this from 2016, Recreation had 93% of the members (1244) and Marathon had 7% of the members (93). The money will be dispersed accordingly.

5. As a matter of interest, here are some totals:

Zone 4:

Total paid by registrants (this does not include approximately 100 members that paid by cash or cheque) - \$67,575.00

Zone 4 processing fees - \$3,561.00

Net SCC revenue collected by Zone 4 - \$63,730.00

d) Recreation: Eithan

Eithan will list the rules for the executive's review, and then have them printed and laminated in large format so they can be hung in a prominent position in the boathouse. Then we will deal with orientations and scheduling volunteers to do orientations.

e) Marathon: Edith

Nothing new to report since AGM

f) Equipment- Brendan Haynes (Canoe) and Austin Dyck (Kayaks) both absent. John: The cement container near the door has been collecting water. The container used to be needed for ski club machinery (when we shared the bay with them) and gasoline. Our gasoline needs could be housed in a flammable cabinet and the whole cement business possibly removed. This would leave that area free for notices and people could more easily sign in and out.

Questions to discuss with the city: removing the cement container, Wifi link and phone hook-up (phone in blue cupboard). Trevor Robinson will draft a letter listing points to discuss with Tannis Murdock. Dave Peters and John McClean will work with Trevor to clarify our short and long term requests. (See the City's letter attached at the end of the minutes.)

Camera issue: 4 cameras can be purchased at Walmart (for about \$400), and the cost covered by our Administration account. Perhaps members' awareness that they're being watched might curtail some reprehensible behavior that dogged us last season.

g) Social/Publicity: Raina

Trip Tales, videos and stories of three trips, and pot luck, held at St George's Church was a success.

5. Discussion of executive positions:

Tom explains what is entailed for the membership director's position, including managing orientations and allotting free memberships for volunteers who work the required hours doing orientations and/or Thursday night Recreation paddles.

Dwayne explains the president's responsibilities.

Franny Rawlyk lists her credentials: Franny is a teacher with Saskatoon Public School Board, has almost finished all her Paddle Canada certification, and is a board member of CSCR (our community radio station), and of Sask. Outdoors.

Motion: Ann Popoff nominates Franny Rawlyk as president of the Saskatoon Canoe Club. Edith MacHattie seconds. Unanimous.

6. **Time and location of next SCC executive meeting:** Monday, January 9, 2017 at Edith's home, 7PM.

7. **River Access:** Raina will draft a letter to send to our membership explaining our desire to not have motor boat access in our 'no-wake' section of the river. A questionnaire has been sent out to the public.

8. **Orientations** and questionnaire as substitute: Dave explains the concept of an on-line quiz of approximately 100 questions. This would minimize the in-person registration and force people to understand what they're signing up for. It would further reduce volunteer hours needed for registration and leave volunteers free to help with Thursday night recreation paddles.

Discussion ensues: Orientation by live humans is important for new members and helps engender respect for our club. Possibly returning members who get a high score on the quiz would not need another orientation.

Conclusion: Richard will help create an orientation plan.

Eithan will organize the rule list.

A committee of Eithan, Dave, Tom and John will devise a plan and present us with it at our next meeting.

9. Hiring someone to man the boathouse at peak times. John sent a note to Kia (CKS) discussing our hiring staff and CKS paying them. The person would help with equipment and possibly do orientations. There is no job description yet.

Alternative: We request volunteers for peak times: these members could be trained in April and get early access to the river, possibly wear a distinctive vest and do 2 hour shifts on busy weekends. John might be the volunteer coordinator.

10. Ann is to get the door code changed January 1, 2017.

11. Adjournment 9:25PM

Minutes respectfully submitted by J. Ann Popoff

Tannia Murdock's letter from the City
Hello Boathouse Peoples,

Firstly, thank you for your patience... this task seems to be moving at an excruciating slow pace.

Here is a summary to date:

- the current lease has expired, therefore, the lease is in a month to month tenure, which is not a concern,

- in preparing the renewal agreement and discussing the property with some of your committees, it was pointed out that several upgrades should be done to the building and property,
- membership has increased significantly in recent years and your organizations may be in a better financial state to consider completing some of these projects to improve the use of the building,

· discussions around these improvements has “triggered” the question of how the City should manage leasing civic buildings to non profit organizations. Several items need to be considered, such as, should property taxes be paid by the City to off set operating costs for the tenant, should rental rates be set at market rate, should tenants be responsible for operating costs of the building, should utilities be billed to the tenant, and in the case of the Boathouse, should the concession agreement be included in the main Lease, should the tenants be offered a longer tenure, should the City consider selling the property to the user and more, all of which will make good discussions items when we are meeting.

I would like to keep some momentum on this project and ask you please prepare a letter for the City to review as to what types of upgrades and how you anticipate the payment responsibilities to be taken. I can then try to get a response to your request.

Some improvements that have been mentioned earlier have been: security upgrades, bike racks replacement, lighting, cameras, access cards, Wifi installation/improvement (?), dock replacement (2009 Lease states - Clause 6. Docks. The City acknowledges that the existing docks and any docks replaced by the Saskatoon Rowing Club Inc. and the Saskatoon Racing Canoe Club Inc. are the property of these Clubs.), relocation of cindercrete blocks.

The question of operating has been brought forward as well and I would like to put together a new revised operating agreement. Items to be included such as light bulb replacement, washroom facilities maintenance, snow removal, etc.

Please bring forward any items you wish to consider and I will take your letter forward to the respective departments and hope to continue with a meeting to discuss options.

Tom, I have not been able to confirm if you have in fact had a walk through of the property with Facilities to date, I hope this has happened and I apologize if it hasn't.

Thank you again for your patience and I look forward to hearing from you in order to keep moving forward....

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