

Saskatoon Canoe Club Meeting
August 19, 2010 at Saskatoon Community Service Village
First Floor Boardroom

Meeting was called to order at 7:00pm by Dave Peters

Present

Dave Peters-Webmaster	Randy Chapman-Treasurer
Richard Jackson-Membership Director	Ann Popoff –MAL (acting secretary)
Hanna Pierson-Marathon Co-Director	

Absent

Valery Chirkov-MAL	Bryan Sarauer-Publicity Co-Director
Trevor Robinson-Marathon Director	Cathy Peters-Newsletter Editor
Jim MacDonald-Equipment Maintenance	Karrie Orr-Publicity Co-Director
Kendra Worman-Equipment Manager	Graham Parsons-Secretary

Election of chair. David opened the meeting at 7:00. It was agreed David would be chair.

Agenda adopted as distributed.

Amendments:

Cathy is Newsletter Editor rather than Facebook Organizer.

Richard made amendments.

Motion: Richard moves we accept the minutes as amended, Randy seconds; motion is adopted unanimously as amended.

Reports

Membership-Richard

There are 672 members, an 8% increase over this time last year.

Financial-Randy

- The presented balance sheet includes only cash assets. The value of the inventory has yet to be added in.
- Randy has accounted for 6 free memberships with Richard's help.
- He's shown expenses to Rec. cost \$210.00 approximately to give free memberships.
- There's nothing from CKS on MAP grants yet.
- Approximately \$10,000 will go to CKS for membership.
- \$607 is owed to Dave for throw bags.
- Action: Randy will phone the person who gave the NSF cheque.
- Still waiting for information from Trevor on the Saskatoon Race.

Summary: We're still in a good financial position.

Publicity-Bryan and Karrie absent

Marathon-Hanna

- Saskatchewan had several members achieve gold at the Nationals: Ross Phillips, Cathy Rae and Ann Popoff. Dave will get Cathy to put this on the club facebook page. Also Randy and Nathan were first in the La Ronge Nut Point Challenge, and Ann and Randy got 2nd in the Stanley Mission race.
- Dangers: There is concern about the rapids by the power plant (caused by construction on the river).

Action: Hanna will send a warning on our site and a note on the Face book page.

Equipment Manager-Kendra absent and has sent nothing.

Equipment Maintenance-Jim absent. The Swift Kayak is still locked up. No progress there.

Website-Dave

We should think about what should be in the newsletter. Dave wants to have a list of what is required by each position for the newsletter by the end of October, in time for the AGM in November.

Insurance:

Action: Dave will discuss this with Randy.

Purchasing Committee

Last year's plan was to purchase 2 additional kayaks with skirts, this year.

Action: Dave will get information (as he did with throw-bags).

Mission and Vision Statement: Cross it out for lack of interest.

Conduct Committee: It is still important to have policy in place.

Update boat details: Dave has done this on the website.

Emergency repair and first aid kit:

Action: Dave will finalize this with Kendra.

Additional SCC Decals

Action: Randy will look into buying decals with the new logo on them.

Trailer Replacement: Should we buy pre-made or modify one. We will let Graham lead this discussion.

Boathouse Drop Box: We need a safe storage unit (the key for the trailer compound could be kept there).

Action: Graham is looking into a safe storage unit..

Changing the door code procedure: Dave is still looking into this.

Updating provincial registrar with fiscal year end changes: Randy has sent the information in. There has been no response sent to Randy yet.

Free Membership Award Criteria:

Kendra provided an initial e-mail list for how to qualify, things like volunteers for Tuesday nights and leading club trips.

Action: This discussion will take place at the next meeting, so than it can be resolved before the AGM.

Boathouse Space and Nordic Ski Club: to be tabled until the next meeting when Graham will be present with more details.

Send Hanna WIKI details: Done by Dave

MAPP Recreation details: No response received so far.

The fault is with CKS administration. They changed procedures and were late this year. Next year things should be returned as early as April.

Hanna received an e-mail: Jan did receive the MAPP grant Hanna wrote.

Marathon Financial Report to Treasurer: Trevor has not handed this to Randy.

Cable Lock installation: The Swift Kayak is locked down.

Action: Dave will send a note to Jim. There is a second boat on the repair rack needing repairs.

Addition of whitewater and water flow links to website: This has been added.

Club Insurance Policy:

Action: Dave Peters, Randy Chapman and Trevor Robinson will present recommendations at the AGM for club equipment insurance.

Medical Kit contents: still outstanding.

Recreation Lesson Invoice changes: Randy talked to Brian who will talk to Jeff.

Actions since last meeting

Resignation of Mark as Recreation Director

Dave: The recreation director and equipment manager have knowledge of who is leading trips.

All lessons have now been given.

The director made decisions on lessons and free memberships. We can possibly limp along without a director till the end of the year. Discussion as to whether we need a social director. Current status: no president, no recreation director, and no social director.

Action: We need to look for people who can fill these positions.

Conclusion: We can get by without a recreation or social director. We should plan to fill the recreation position at the AGM in November.

The open house is a good way to get memberships.

CKS Information-Randy and Richard

Action: Richard will fill it out and sent it to Randy. We're doing what they ask of us.

Action: Richard will provide David with the required changes to information contained in the provincial membership summary report.

Trailer Repair: Discussion to decide what we need to do concerning Vern Kiss's request to be reimbursed for \$682.16. However we have no receipts yet so no money can be sent until we receive documentation. The axle was bent, and the tree had been repaired in the past. Dave: We should recompense him for expenses upon receipts being provided. Vern has been given the form to fill out. We can possibly offer the trailer to the membership.

Motion: Dave moves we reimburse any receipt-supported claims made by Vern Kiss with respect to repair and recovery of the trailer. Randy seconds. Unanimous approval.

Note: The group took a solo boat (one not to be rented to private individuals) without permission.

Trailer rental-\$225-he made repairs to make the trailer road worthy

Boat rental: \$270 (\$30/day for 9 days)

Give him back his damage deposit.

Motion: Richard moves the club destroy the damage deposit cheque of \$60.00. Dave seconds. Unanimous approval.

Summary of discussion: the plan is to offset the claim made by Vern by the amount he owes for trailer rental (\$225) and boat rental (\$270-9 days at \$30/day).

Table: discussion of where the new trailer can travel (ie. no gravel roads?) for when we get the new trailer.

Date for next meeting: October 5, 2010.

Meeting concluded at 8:42.

Action Status:

Item Description	Person Responsible	Status	Due Date
Database update	Dave	Ongoing	September 30th

Conduct Committee	Kendra, Cathy, Richard	Ongoing	November
Update boat details on website	Dave Peters	Complete	
Emergency repair kit and first aid kit contents	Kendra Worman	Ongoing	July 22 nd
Additional SCC Decals	Randy Chapman	Ongoing	July 22 nd
Trailer replacement	Graham Parsons	Ongoing	July 22 nd
Boathouse Drop Box	Graham Parsons	Ongoing	July 22 nd
Changing the door code procedure	Dave Peters	Ongoing	July 22 nd
Updating provincial registrar with fiscal year end changes	Randy Chapman	Complete	
Boathouse Space and Nordic Ski Club	Graham Parsons	Ongoing	August 19 th
Send Hannah Wiki details	Dave Peters	Complete	
Marathon Financial Report to Treasurer	Trevor Robinson	Ongoing	August 19 th
Cable Lock installation	Kendra Worman	Complete	
Addition of whitewater and water flow links to website	Dave Peters	Complete	
Club Insurance policy	Dave Peters, Randy Chapman, Trevor Robinson	Ongoing	October 1 st
Medical kit contents	Kendra Worman, Dave Peters	Ongoing	August 19 th
Recreation Lesson Invoice changes	Randy Chapman	Complete	
Free membership recommendations	Kendra Worman, Dave Peters	Ongoing	August 19 th
Executive Nominations	Dave Peters	Ongoing	October 5 th
CKS Submission	Randy Chapman, Richard Jackson	Ongoing	October 5 th