

Saskatoon Canoe Club

Executive Meeting

February 16, 2011

Room 203, Community Service Village

Present

Graham Parsons-President

Randy Chapman-Treasurer

Dave Peters-Webmaster

Ann Popoff-Secretary

Kendra Worman-Equipment Manager

Graham called the meeting to order at 7:33pm.

Add to the agenda: Leisure guide goes out on Friday

New regulations affecting canoe

Wilderness first aid

Wake ride event

Nature escapes info. on boathouse

CKS membership forms

Kendra Worman moves the adopted agenda be accepted. Dave Peters seconds. Unanimous.

1. Trailer Replacement: It is agreed to go with the North Woods trailer as it meets our specific needs, and North Woods is in the business of building trailers. We will ask for a wooden rather than aluminum box.

Re: Purchasing Committee: Graham was tasked with getting quotes for the trailer. This is in line with our purchasing protocol-the executive is acting as the purchasing committee because we wanted to discuss the issue.

Dave Peters moves we cease acquiring further information. Kendra Worman seconds. Unanimous.

Motion: Ann Popoff moves we use North Woods to build our trailer. Graham Parsons seconds.

Dave amends the motion: “and that the trailer be built to the following specifications: replace the 21 inch high aluminum storage box with a 12 inch lockable storage box, dimension 96 inches long, 55 inches wide, 12 inches deep; and replace the 13 inch tires with 14 inch tires.” Graham seconds. Unanimous passing of the amendment. The amended motion was then voted on and passed.

Graham is authorized by the executive to order the trailer, paying 50% on order, and 50% on pick up.

2. Mission and Vision Statement

Vision: Graham suggests “For the joy that paddling brings” be our vision statement.

Kendra suggests this should be stated on our letter-head so everyone sees it.

Motion: Graham Parsons moves we accept “For the joy that paddling brings” as our vision statement. Kendra seconds. Unanimous.

Mission: Kendra moves we table the mission statement until the next meeting. Randy seconds. Unanimous.

3. SCC Documents, brochure, welcome, boathouse etiquette

Graham will discuss with Richard when to send things out.

Kendra suggests tracking lessons on the membership form. But the form is already finalized for this year.

4. Equipment Purchase Status

A list of all equipment is expected by April 1st.

Paddles and the kayak rim are in. Everything ordered from Classic is here. Some stuff from Eb’s is expected to arrive in spring. The plan is to pick it all up at once.

The two kayaks are at Eb’s and Kevin can take them to the boathouse.

Marathon’s boat is paid for.

We are still waiting for PFD’s, paddles and whistles.

Kevin/Ebs will be paid for what has arrived.

Kendra will e-mail Kevin at Eb’s for an invoice for pricing for the Kayaks and arrange for delivery.

5. Lesson Details

Classic Outdoors asked if we will have paddle boarding.

Discussion: Canoes cost more, and there are storage problems, so the club just provides canoes.

Paddle boarding is not canoeing or kayaking.

Comment box: There could be one at the boathouse to receive suggestions.

Clyde is close to getting all the details out on lessons. March 15 is a good date: Graham will press Clyde to have all the information on lessons to the executive by March 15.

6. Open House Planning

May 1st-(week after Easter and before Mother’s Day)

We need a list of vendors who are coming.

Kendra e-mailed Camille and Erin about the Social Director position opening-they may be interested in sharing (co-directing) the responsibility, and helping handle the event..

We will plan the Open House at the March meeting, and contact Bryan before, as he has all the information on supplies needed and suppliers, etc. Boryski provided the Bar-B-Que and meat last time.

Dave will contact Bryan and get Karrie to put notice of the open house May 1st in the newsletter.

Kendra will encourage Jonas at Classic Outdoors to bring a board to demonstrate at our Open House, but make it clear that we’re not buying one.

7. Executive Positions

Dave suggests the positions of webmaster, equipment maintenance, and newsletter editor positions be removed from the executive. The jobs are for order takers as opposed to decision makers. The jobs done are tasks that are the duty of the club. People doing them are our support staff. If we were to enact this, conflict of interest problems would be reduced, and the executive would have more freedom to make decisions.

Kendra's concern: the executive would be too small.

Graham will send out an e-mail looking at revamping these positions. Members can discuss and give feedback on the idea. (Voting could be done by e-mail later.)

8. Equipment Maintenance and Repairs

Kendra and Dave will present a list next week of what needs repairs and the level of repair needed.

They will talk to vendors about rates for repairs.

They will divide repairs needed into 3 categories:

1. Trivial
2. Some expertise needed (possibly Glen and/or Bryan could train others to do these repairs)
3. Needs to be sent out.

They will have a list and ask the general body if anyone can help with the repairs. The hope is that all repairs will be done before the open house.

Kendra suggested that possibly a short fiberglass repair course could be arranged and the club boats be used as demonstration objects.

9. Code of Conduct

Clyde was to present this but he is absent so it is tabled until the next meeting.

CKS does have a code of conduct so we mustn't contradict it.

10. Insurance

Tabled: on Dave, Trevor, Randy and Kendra's to-do list.

11. New Regulations

Kendra: From Transport Canada: All commercial boats have to be registered and have a medical kit in the lead boat (if there's a leader). Kendra suggests we register the entire fleet.

Graham will e-mail this information out to the executive.

12. Wilderness First Aid

We provide kits so we should teach people how to use the contents.

Kendra will e-mail and get more information for the next meeting.

13. Wake Ride

Young entrepreneurs are holding this competition to give something back. However the **no wake zone has been waved** and they will be using Victoria Park for this event. Graham will e-mail other boathouse users about the threat to our peaceful no-wake zone of the river.

14. Nature Escapes

This is a marketing firm that does advertising for places like Land of the Loon etc. The agency wonders if our membership would be interested in what she does.

Kendra suggests lots of other agencies would want to use our club to advertise.

Solution: It is suggested the agency give the executive pamphlets explaining what they do and we can then make a decision. In the mean time, they can set up a table at our open house (no microphone or anything) and members who are interested can inquire then.

15. CKS membership forms

Both Recreation and Marathon sections must fill out information forms for the 2010 calendar year.

16. AGM for CKS

The AGM for CKS will be held mid March and we need to be represented there.

Adjournment

At 9:30 PM Ann moves we adjourn. Graham seconds. Unanimous.

Raised	Item Description	Responsibility	Status	Last Updated	Due
	Missi(on) and Vision Statement	All	In progress	16-Feb-11	16-Feb-11
	Conduct Committee	Clyde	Ongoing	17-Jan-11	15-Feb-11
	Emergency repair kit and first aid contents	Kendra	In progress	17-Jan-11	1-Apr-11
2010	Trailer replacement	Graham	In progress	16-Feb-11	15-Feb-11
	Boathouse space and SNSC	Graham	Ongoing	17-Jan-11	N/A
	Medical kit created	Kendra	In progress	17-Jan-11	1-Apr-11
	Potentail repair of kayak #1	Kendra	In progress	17-Jan-11	15-Feb-11
	Marathon boat rationale	Trevor, Ann	In progress	17-Jan-11	15-Feb-11
	Racks/Steps for high racks	Russell	In progress	17-Jan-11	15-Apr-11
	Insurance Policy Equipment	Dave, Trevor, Randy Kendra	In progress	17-Jan-11	1-Jun-11
20- Jan-11	Door Code change for 2011	Randy	Complete	16-Feb-11	30-Jan-11
	Outstanding Equipment Orders delivery	Dave	In progress	16-Feb-11	15-Feb-11
	Recreation Lessons for 2011	Clyde	In progress	16-Feb-11	15-Mar-11
	Open House Details from last year	Graham	In progress	16-Feb-11	15-Mar-11
	Open House advertisement in Leisure Guide	Dave	In progress	16-Feb-11	19-Feb-11
16- Feb- 11	Paddling board response to Classic Outdoors	Kenda	In progress	16-Feb-11	15-Mar-11
	Executive Positions update	Graham	In progress	16-Feb-11	15-Mar-11
	Detailed Equipment Maintenance tasks and plan	Kendra, Dave	In progress	16-Feb-11	15-Mar-11
	Wilderness First Aid Course Planning	Kendra	In progress	16-Feb-11	15-Mar-11
	Wake Ride event information distribution	Graham	In progress	16-Feb-11	15-Mar-11
	Nature Lakes Escape response	Kendra	In progress	16-Feb-11	15-Mar-11