

Saskatoon Canoe Club

Executive Meeting

April 5, 2011

Soft Room, Community Service Village

Present

Graham Parsons-President

Randy Chapman-Treasurer

Dave Peters-Webmaster

Ann Popoff-Secretary

Kendra Worman-Equipment Manager

Erin McVittie

Clyde Bersky-Recreation Director

Hannah Pierson-Marathon Co-chair

Richard Jackson-Membership

Russell Lawrence-MAL

Graham opens the meeting at 6:59PM.

1. Adoption of February 16, 2011 meeting minutes. Under #1. Trailer Replacement, add the words "The amended motion was then voted on and passed."

Richard moves the minutes be adopted as amended. Dave seconds. Unanimous.

2. Appointment of Erin McVittie to Social Director position.

Randy Chapman moves we appoint Erin McVittie as social director. Richard Jackson seconds. Unanimous.

Kendra has offered Stephan Zdunich's name as someone who wants to help out with the club. He is interested in the newsletter. His name is added to the top of the volunteer list and he is tentatively scheduled for an executive position.

3. Purchasing Policy

A **committee** consisting of Russell, Trevor and Dave will revisit the purchasing policy and provide an updated policy document by the end of June.

4. Trailer Purchase

Graham summarizes and asks where do we want to go from here? The problem is that no price was given when we voted. Issues are the weight, (loading a box might overload the trailer for pulling with a regular vehicle), and extra expense of the lid.

Motion: Randy Chapman moves we purchase the North Woods Canoe Company trailer as per quote \$4,258.00 Alternate 2, without the double-hinged lockable lid. Clyde Bersky seconds. 8 in favour. 1 opposed. No abstentions.

Transportation discussion. Graham will ask the North Woods Canoe Company to provide a quote for delivering the trailer to Saskatoon and report back. Russell will determine the cost of transporting the trailer to Saskatoon from the North Woods Canoe Company location using commercial transportation and report back. Graham and Russell will compare the quotes to one another and to the estimated cost of paying someone to retrieve the trailer at the cost of \$0.49 per kilometer and make a recommendation for executive consideration.

Russell will add a page to the executive wiki detailing the trailer maintenance that should be performed on a regular basis.

5. Lessons

Clyde will compare kayak teachers' costs.

Canoe and kayak lessons should run into July. All teachers must have Paddle Canada certification.

The club subsidizes lessons. Clyde will come up with a subsidization program.

Bill Morris will provide canoe lessons this year, and Coldspring Paddling will provide sea kayak lessons. Exact dates and rates will be announced on SCC website when Clyde provides them to the Webmaster.

6. Open House-May 1

Committee: Erin will head the committee with Richard and Dave, all empowered to do what needs to be done.

7. Equipment Purchase Update

Two new kayaks: a tandem and a single. Paddles are in. Still waiting for PFD's and whistles to arrive. Bailers are needed: save your milk jugs.

8. Richard's documents

Richard will emphasize safety equipment during orientation, and remind people that boats are heavy and care needs to be taken when moving them.

The welcome letter is good as it is, and he won't create a "welcome back" letter.

Orientation Package: Richard has corrected the pricing. The trailer is for club trips only, and private boat rental is \$45/day (\$10 over Eb's).

Motion: Dave Peters moves that no composite kayak be used for private trips.

Russell Lawrence seconds. 9 in favour. 1 opposed.

9. Maintenance and repair update

Dave and Kendra did an assessment of all boats and kayaks in February, examining each boat thoroughly. A lot of maintenance work needs to be done.

Discussion: Host a repair clinic? Jimmy MacDonald would charge \$480.00 to lead a day long repair clinic, showing volunteers how to do repairs. Kendra will contact Eb's and Classic Outdoor for their price.

Urgent: Any repairs we can do on our own need to be done, as soon as possible.

Boat #13, white clipper, has broken ribs. Members will look at it and decide whether to sell it.

Maintenance and Repair committee: Kendra, Russell, Richard and Dave.

10. Wilderness First Aid Course

Proposal: the club would pay 50% to 75% of cost if the participant leads 2 trips.

Raven Rescue costs-2 day-\$269

3 day-\$429 for tripping to remote places

-\$479 for instruction on prolonged care

Share a Life costs-\$250 or \$450 for advanced but need 10 participants.

A **committee** of Russell and Kendra will come back to the club with more information.

11. Boating Regulations

Richard will wait and see. He will keep us informed.

12. Executive Positions

A **committee** of Russell, Richard, Dave and Graham will clarify executive positions by the 2011 AGM.

13. Wakeride Event

It's a done deal: we can't do anything about it.

14. Nature Escapes

This is a marketing firm that promotes outdoor activities. Graham told them they could come to our Open House. However other participants at our Open House give discounts to our members. Graham will inform Nature Escapes they can't come this year. They can possibly participate next year but whatever they promote must be related to paddling and they must provide a benefit to SCC members similar to benefits provided by the other vendors present at the SCC Open House.

15. Reel Paddling Film Festival

John Holmes wants someone in Saskatoon to run the white water film festival. For \$685.00 we would get everything needed: tickets, DVD's, posters, everything. This amounts to A LOT OF WORK. Graham will explain that we are all too busy.

16. Insurance

We are started on the path of self-insurance. Trevor will send insurance policy information.

Insurance Committee: Dave, Trevor, Randy and Russell will come up with concrete recommendations by June 15.

17. Code of Conduct

Paddle Manitoba has a good code. Canoe Sask. has a very brief one.

Committee: A committee of Clyde and Graham will send executive the Manitoba document and we can send it back with feedback by the end of May.

18. Mission and Vision Statement

Vision: for the joy that paddling brings.

Mission: Clyde suggests we use the one in the constitution, and he will bring us a short rewording by next meeting.

19. Date for next meeting:

April 28, 2011, 7PM.

20. Adjournment

Kendra moves the meeting be adjourned at 9:35PM. Erin seconds. Unanimous.

Raised	Item Description	Responsibility	Status	Last Updated	Due ⁴
	Mission and Vision Statement	All	In progress	16-Feb-11	16-Feb-11
	Conduct Committee	Clyde	Ongoing	5-Apr-11	15-Feb-11
	Emergency repair kit and first aid contents	Kendra	In progress	5-Apr-11	1-Apr-11
2010	Trailer replacement	Graham	complete	5-Apr-11	15-Feb-11
	Boathouse space and SNSC	Graham	Ongoing	17-Jan-11	N/A
	Medical kit created	Kendra	In progress	5-Apr-11	1-Apr-11
	Potential repair of kayak #1	Kendra	In progress	5-Apr-11	15-Feb-11
	Marathon boat rationale	Trevor, Ann	In progress	5-Apr-11	15-Feb-11
	Racks/Steps for high racks	Russell	In progress	5-Apr-11	15-Apr-11
	Insurance Policy for Equipment	Dave, Trevor, Randy, Russell	In progress	5-Apr-11	1-Jun-11
	Outstanding Equipment Orders delivery	Dave	In progress	5-Apr-11	15-Feb-11
20-Jan-11	Recreation Lessons for 2011	Clyde	In progress	5-Apr-11	15-Mar-11
	Open House Details from last year	Graham	complete	5-Apr-11	15-Mar-11
	Open House advertisement in Leisure Guide	Dave	complete	5-Apr-11	19-Feb-11
	Paddling board response to Classic Outdoors	Kendra	complete	5-Apr-11	15-Mar-11
	Executive Positions update	Graham, Russell, Richard, Dave	In progress	1-Nov-11	15-Mar-11
16-Feb-11	Detailed Equipment Maintenance tasks and plan	Kendra, Dave	In progress	5-Apr-11	15-Mar-11
	Wilderness First Aid Course Planning	Kendra, Russell	In progress	5-Apr-11	15-Mar-11
	Wake Ride event information distribution	Graham	Complete	5-Apr-11	15-Mar-11
	Nature Lakes Escape response	Graham	In progress	5-Apr-11	15-Mar-11
	Purchasing Policy Review	Russell, Trevor, Dave	In progress	5-Apr-11	15-Jun-11
	Trailer transportation to Saskatoon	Graham, Russell	In progress	5-Apr-11	30-May-11
	Trailer Maintenance Details on Wiki	Russell	In progress	5-Apr-11	30-May-11
16-Feb-11	Vision Statement	Clyde	In progress	5-Apr-11	28-Apr-11