
**Saskatoon Canoe Club
Annual General Meeting
Brunskill School, Saskatoon
November 17, 2011**

Present

Kendra Worman
Ann Popoff
Dave Peters

Richard Jackson
Joe Welter
Trevor Robinson

Russell Lawrence
Erin McVittie

1. Dave Peters opens the meeting at 7:43PM.
2. The agenda is adopted.

3. Reports

President's Report: Dave reads Graham's report

Presidents Report - 23rd November 2010 to 30th August 2011 – Graham Parsons

The Saskatoon Canoe Club continues to have a relatively high use by a predominately new and novice membership. While this serves to introduce many people to canoeing and kayaking, it continues to be a challenge from a housekeeping, organizational, and safety perspective. With this high turnover of new and novice paddlers there are often scary and worrying safety incidents that happen under both fair and foul paddling conditions. The small but dedicated Executive continues to inform all paddlers of the dangers to themselves and equipment when used both on the river and further abroad. Diligence to safety should continue to be at the forefront of the club's foundation.

Long overdue replacement of the 6 spot trailer was completed this year. Early use of the new trailer found some deficiencies, but with these remedied, it should serve the club well for the coming years. This year also marked the first time that a tandem kayak could be found on the racks of the SCC. Other additions to the club have included another solo canoe, a new kayak and numerous paddles, PFD's and pieces of safety equipment.

Other changes within the year have included a move to self-insurance by the Recreation division, minor changes to the private trip policies, revisions to the purchasing policy, and a change of the fiscal year to be in line with our governing body Canoe Kayak Saskatchewan.

I wish to thank the Executive for their hard work throughout the year. I appreciate the time and energy that they have put into their respective positions, despite sometimes trying conditions. It is through their hard work and dedication that the SCC remains afloat.

Respectfully submitted, Graham Parsons

Membership Report: Richard Jackson

It has been an interesting and successful year for the club especially with our membership numbers.

This year we experienced a 35% decrease in our membership over last years high of 676 members, ending the season with 438 members. Given the membership trend over the last few years, 2010 membership up 8% from 2009, 2009 membership up 19% from 2008, you would have expected our membership to remain at 2010 levels or slightly higher. However this did not materialize.

However, if you look at the stream flows for the South Saskatchewan River over the same period of time, a possible explanation is presented. During the 2011 paddling season we had approximately 52 days where the stream flows were in excess of 1000 m³/s peaking at about 1800 m³/s. In 2010 the stream flows never exceeded 800m³/s and were only above 600m³/s for approximately 20 days. In 2009 the stream flows never exceeded 300m³/s with similar flow rates in 2008 and 2007. It is no wonder that with these stream flows as well as the Fire and Protective Services advising the public to stay off the river, our numbers declined.

Even with this drastic change in members, the ratio of new to renewing members has remained relatively consistent at a 65/35 split. Roughly 65 % of the canoe club members are new meaning they are either brand new members to the club or returning members with at least one year lapse in their membership. 35% are returning from the previous year.

With these increased stream flows and reduced membership, the club was successful in offering numerous lessons. As well there seemed to be a flurry of club trips go forward near the end of the summer. These both indicate the needs of the membership are being met.

All in all, I think we had a great year.

Respectfully submitted:



Richard Jackson, Membership Director

Treasurer's Report: Randy Chapman

Saskatoon Canoe Club
Balance Sheet (Cash basis) As At 11/17/11
ASSETS

Current Assets	
Administration Cash	6023.28
Recreation Cash	9553.95
Recreation Cushion	4000.00
Recreation Total	13553.95
Marathon Cash	2171.47
Marathon Cushion	700.00
Marathon Total	2871.47
Chequeing Account	22448.70
Fixed Assets	
Marathon Inventory	19600.00

Recreation Inventory	33221.00
Total Inventory	52821.00
Total Fixed Assets	52821.00
TOTAL ASSETS	<u>75269.70</u>
LIABILITIES	
Liabilities	
Total Liabilities	0.00
TOTAL LIABILITIES	<u>0.00</u>
EQUITY	
Earnings	
Retained Earnings	80348.39
Current Earnings	-5078.69
Total Earnings	75269.70
TOTAL EQUITY	<u>75269.70</u>
LIABILITIES AND EQUITY	<u>75269.70</u>

Saskatoon Canoe Club
Income Statement (Cash basis) Interim Comparison of Actual to Budget

REVENUE	To November 17, 2011	Budget
Memberships	17975.00	24500.00
Grants	3200.99	4300.00
Canoe Kayak Sk. Child	805.00	
Equipment Rental	1295.00	2120.00
Equipment Sales	1200.00	700.00
Instruction Fees	3260.00	5160.00
Miscellaneous Revenue	182.40	40.00
Competition Revenue	240.00	600.00
Fundraising	25.00	80.00
TOTAL REVENUE	28183.39	37500.00
EXPENSE		
Refund/Bad Check	197.00	140.00
Canoe Kayak Sask. Membership	6925.00	9820.00
Canoe Kayak Sk. Child	805.00	
Free Membership Expense	205.00	0.00
Equipment Repair	1006.54	1800.00
Equipment Purchase	13387.03	18389.00
Instruction	4125.38	8248.00

Bank Fees	88.52	111.00
Miscellaneous Expense	200.00	300.00
Insurance and Licenses	799.00	2843.00
Competition	224.48	500.00
Promotion	731.31	1000.00
Office Expense	308.87	110.00
Meeting Room	288.33	440.00
Web and Database Maintenance	1329.34	650.00
Facility Rental	2641.28	1650.00
TOTAL EXPENSE	33262.08	46001.00
NET INCOME	-5078.69	-8501.00

Saskatoon Canoe Club - Project Summary

	Revenue	Expense
Administration Summary Report from 1/01/11 to 11/17/11		
4100 Memberships	7680.20	
4140 Miscellaneous Revenue	85.40	
4170 Fundraising	25.00	
5206 Canoe Kayak Sask. Membership		15.00
5211 Equipment Repair		45.04
5215 Equipment Purchase		5111.02
5230 Bank Fees		88.52
5240 Miscellaneous Expense		200.00
5245 Insurance and Licenses		163.00
5270 Promotion		731.31
5280 Office Expense		308.87
5281 Meeting Room		288.33
5285 Web and Database Maintenance		1329.34
5290 Facility Rental		2641.28
	<hr/>	<hr/>
	7790.60	10921.71
REVENUE minus EXPENSE	-3131.11	

CKS Summary Report from 1/01/11 to 11/17/11

4100 Memberships	6104.94	
4107 Canoe Kayak Sk. Child	805.00	
5206 Canoe Kayak Sask. Membership		6910.00
	<hr/>	<hr/>
	6909.94	6910.00
REVENUE minus EXPENSE	-0.06	

 Marathon Summary Report from 1/01/11 to 11/17/11

4100	Memberships	620.06	
4105	Grants	640.63	
4115	Equipment Sales	700.00	
4160	Competition Revenue	240.00	
5207	Canoe Kayak Sk. Child		170.00
5211	Equipment Repair		66.00
5260	Competition		224.48
		2200.69	460.48
	REVENUE minus EXPENSE	1740.21	

Recreation Summary Report from 1/01/11 to 11/17/11

4100	Memberships	3569.80	
4105	Grants	2560.36	
4110	Equipment Rental	1295.00	
4115	Equipment Sales	500.00	
4120	Instruction Fees	3260.00	
4140	Miscellaneous Revenue	97.00	
5200	Refund/Bad Check		197.00
5207	Canoe Kayak Sk. Child		635.00
5208	Free Membership Expense		205.00
5211	Equipment Repair		895.50
5215	Equipment Purchase		8276.01
5220	Instruction		4125.38
5245	Insurance and Licenses		636.00
		11282.16	4969.89
	REVENUE minus EXPENSE	-3687.73	

 Marathon Report: Trevor Robinson

Membership is down, due to the high water. But group paddles continued on a regular basis (some moved to Pike Lake and south of town when the river was high) and there was always someone going out to train. We have had new members join and train with us, and some good paddlers are returning to the city, so next year looks promising.

Executive members did some repairs, but more needs to be done. We are retiring 2 canoes and plan to purchase a new one.

 Recreation Report: Dave presents Recreation Director Report

The coordination and delivery of canoe and kayaking lessons throughout the summer season was the joint effort of the elected Recreation Director Clyde Bersky as well as support from the executive after

Clyde resigned his position. As in past years both canoeing and kayaking lessons of various levels were provided to the membership.

All lessons were delivered as planned with the exception of one set of kayak lessons due to lack of interest. The exceptionally high water levels on the river presented an additional challenge as the high flow rate prevented some of the lessons taking place on the river.

As in past years canoe lessons were provided by Bill Morris and this year Steve Zdunich also presented a canoe lessons. Kayak lessons were provided by Bryan Sarauer through Coldspring Paddling.

In order to assist in the costs of providing these lessons an application was made under the Membership Assistance Program Plan (MAPP) for funding as has been done in past years. As of the beginning of November the MAPP submission is complete and the first of two payments received.

In summary, the lessons and activities planned for the 2011 season were completed successfully.

Respectfully submitted, David Peters

Equipment Manager: Kendra Worman

- I. New Inventory for 2011
 - a. One Single and one Tandem kayak
 - b. Several canoe paddles
 - c. Several PFD's
 - d. 6 spot Canoe Trailer

- II. Private Rentals

Very few this year due to high water levels in the early season, and increased SCC rental rates.

- III. Maintenance

All recreation repairs this year were managed by some members of the executive. An assessment of all equipment was done early in the season, from which a priority list was generated. Throughout the season various projects were tackled ranging in significance from simply tightening hardware to repairing fibreglass and Kevlar punctures. All major repairs were completed, with some minor maintenance still remaining to be completed next season. Many thanks to those who lent their time and expertise to this work over the season.

- IV. Current Inventory Status
 - a. Recreation, boathouse, and safety equipment inventory has been completed.
 - b. Summary of missing (or not found) items as follows:
 - 6 canoe paddles
 - 2 kayak paddles
 - 17 PFD's (2 from 2010)
 - 4 throw bags
 - 1 paddle float

- 1 bilge pump (missing since 2010)
- First aid kit
- 1 fire grate

(NOTE: not sure what is actually missing until marathon inventory has been updated)

Webmaster/Database Report: Dave Peters

The Saskatoon Canoe Club maintains a website located at <http://www.saskatooncanoeclub.org> which contains a wealth of information regarding club activities. One of the primary duties of the webmaster is maintain the content and information as provided by the SCC executive. In order to take advantage of the multi-year discount the executive approved pre-payment until 2016 for the website hosting. As a result of this pre-payment the website provided offered to upgrade the hosting plan with additional features. After reviewing the new features the website was upgraded in November.

Respectfully submitted, David Peters
SCC Webmaster

4. 2012 Budget, Presented by Dave Peters

Based ON	Percentage of 2010		Estimate only 95% of 2011 membership numbers for 2012
	0.85	0.95	
	2010 Actual	2011 Actual	2012 Est
Total Members	672	438	418
Adult Members	593	388	370
Recreation and Marathon Adult	42	40	38
Marathon Only Adult	23	22	22
Recreation Only Adult	518	326	310
Marathon and Recreation Children	52	7	8
Recreation Only Children	79	40	38
Marathon Only Children	3	2	2

Member Fees

	2010	2011	2012	No change to fee structure
Admin Portion	\$ 20	\$ 20	\$ 20	
Recreation Portion	\$ 10	\$ 10	\$ 10	
Marathon Portion	\$ 10	\$ 10	\$ 10	
Recreation CKS	\$ 15	\$ 15	\$ 15	
Marathon CKS	\$ 20	\$ 20	\$ 20	
total Rec Fee	\$ 45	\$ 45	\$ 45	
total Mar Fee	\$ 50	\$ 50	\$ 50	
Total Joint fee	\$ 60	\$ 60	\$ 60	

				Following numbers are summaries from the following sheets
Revenue				
Recreation Fees	\$ 5,700.00	\$ 3,660.00	\$ 3,480.00	number of members times membership fee
Recreation CKS	\$ 8,550.00	\$ 4,890.00	\$ 4,650.00	number of members times membership fee estimate based on current year
Recreation Grants	\$ 4,875.94	\$ 4,633.28	\$ 4,000.00	boat rentals
Recreation Rental	\$ 960.00	\$ 790.00	\$ 405.00	canoe, kayak and tripping
Recreation Sales	\$ 900.00	\$ 1,200.00	\$ 1,400.00	
Recreation Instruction	\$ 2,415.00	\$ 3,260.00	\$ 3,560.00	
Recreation Miscellaneous	\$ 37.00	\$ 97.00	\$ -	
Recreation Competition	\$ -	\$ -	\$ -	no competitions planned
Recreation Total	\$23,437.94	\$ 18,530.28	\$ 17,495.00	
Marathon				
Marathon Fees	\$ 750.00	\$ 290.00	\$ 300.00	number of members times membership fee estimate based on current year
Marathon CKS	\$ 1,500.00	\$ 580.00	\$ 600.00	MAPP + equip grant
Marathon Grants	\$ 2,001.50	\$ 2,986.70	\$ 2,100.00	no rentals
Marathon Rental	\$ -	\$ -	\$ -	one boat sale in 2011 - guessed at amount
Marathon Sales	\$ -	\$ 700.00	\$ -	
Marathon Instruction	\$ -	\$ -	\$ -	no paid for lessons
Marathon Miscellaneous	\$ -	\$ -	\$ -	
Marathon Competition	\$ 560.00	\$ 240.00	\$ 300.00	based on current year
Marathon Total	\$ 4,811.50	\$ 4,796.70	\$ 3,300.00	
Admin				
Admin Fees	\$11,860.00	\$ 7,760.00	\$ 7,400.00	number of members times membership fee estimate based on current year
Admin Rental	\$ -	\$ -	\$ -	
Admin Sales	\$ -	\$ 500.00	\$ -	no sales
Admin Instruction	\$ -	\$ -	\$ 4,000.00	Wilderness Safety course
Admin Miscellaneous	\$ -	\$ 25.00	\$ 250.00	
Admin Total	\$11,860.00	\$ 8,285.00	\$ 11,650.00	
Total Club Revenue	\$40,109.44	\$ 31,611.98	\$ 32,445.00	
Expenses				
Recreation Refund/Bad Check	\$ 107.00	\$ 197.00	\$ 120.00	estimate same as revenue category
Recreation CKS	\$ 8,550.00	\$ 4,890.00	\$ 4,650.00	
Recreation CKS -child		\$ 705.00	\$ 690.00	

Recreation free membership	\$ 241.00	\$ 270.00	\$ 270.00	volunteer estimate
Recreation Equipment Repair	\$ 247.95	\$ 895.50	\$ 840.00	estimate
Recreation Equipment Purchase	\$14,214.00	\$ 15,735.55	\$ 3,200.00	boats and paddles cost to club - subsidy budget:
Recreation Instruction	\$ 3,922.00	\$ 4,125.00	\$ 5,048.00	
Recreation Miscellaneous	\$ 119.35	\$ -	\$ 150.00	
Recreation Insurance and Licenses	\$ 1,034.00	\$ 2,136.00	\$ 2,136.00	insurance policy
Recreation Bank Fees	\$ 126.74	\$ -	\$ -	common bank account
Recreation Competition	\$ -	\$ -	\$ -	none planned
Recreation Total	\$28,562.04	\$ 28,954.05	\$ 17,104.00	
Marathon Refund/Bad Check	\$ -	\$ -	\$ -	
Marathon CKS	\$ 1,500.00	\$ 580.00	\$ 600.00	same as revenue category
Marathon CKS - child		\$ 75.00	\$ 80.00	
Marathon free membership	\$ -	\$ -	\$ -	none planned
Marathon Equipment Repair	\$ 161.50	\$ 66.00	\$ 460.00	estimate 1 boat in 2010, 1 boat in 2012, misc otherwise
Marathon Equipment Purchase	\$ 3,648.65	\$ 4,540.00	\$ 1,100.00	
Marathon Instruction	\$ -	\$ -	\$ -	none planned
Marathon Miscellaneous	\$ 10.65	\$ 150.00	\$ 150.00	estimate
Marathon Insurance and Licenses	\$ -	\$ -	\$ -	
Marathon Bank Fees	\$ -	\$ -	\$ -	common CKS plan
Marathon Competition	\$ 423.18	\$ 224.48	\$ 300.00	estimate
Marathon Total	\$ 5,743.98	\$ 5,635.48	\$ 2,690.00	
Administration Refund/Bad Check	\$ 20.00	\$ -	\$ -	estimate
Administration CKS (Children)	\$ 1,245.00	\$ -	\$ -	Child costs
Administration Equipment Repair	\$ -	\$ 560.04	\$ 975.00	estimate PFDs, throw bags, trailer
Administration Equipment Purchase	\$ 2,364.74	\$ 5,321.11	\$ 950.00	Wilderness Safety course
Admin Instruction	\$ -	\$ -	\$ 3,500.00	much reduce as pre- paid web site
Administration Office	\$ 483.24	\$ 1,752.47	\$ 810.00	
Administration Miscellaneous	\$ 281.21	\$ -	\$ -	trailer license and storage, boathouse
Administration Insurance and Licenses	\$ 1,731.00	\$ 2,939.28	\$ 2,098.00	
Administration Bank Fees	\$ 108.00	\$ 95.00	\$ 114.00	
Administration Promotion	\$ 993.49	\$ 1,000.00	\$ 1,300.00	Open house, newsletter, adverts
Administration Meeting Room	\$ 405.00	\$ 480.00	\$ 480.00	AGM, Executive
Administration Total	\$ 7,631.68	\$ 12,147.90	\$ 10,227.00	
Total Club Revenue	\$40,109.44	\$ 31,611.98	\$ 32,445.00	
Total Club Expenses	\$41,937.70	\$ 46,737.43	\$ 30,021.00	

Revenue - Expenses	-\$ 1,828.26	-\$ 15,125.45	\$ 2,424.00	Note overspending revenue this year primarily to reduce club bank balance
--------------------	--------------	---------------	-------------	---

This section shows the impact on cash for each division and the club as a whole

Admin Initial Balance	\$ -	\$ 9,154	\$ 4,000	Admin always starts with 4000 to cover operating expenses until memberships come in
Admin Membership Revenue	\$ 11,860	\$ 8,285	\$ 11,650	
Admin Available Funds	\$ 11,860	\$ 17,439	\$ 15,650	
Admin Expenditures	\$ 7,632	\$ 12,148	\$ 10,227	
Admin Revenue-Admin Exp	\$ 4,228	\$ 5,291	\$ 5,423	Admin must have \$4000 at end of year to cover fixed expenses prior to memberships coming in
Admin Retention	\$ 8,715	\$ 4,000	\$ 4,000	
	\$ 4,000	\$ -	\$ -	
	\$ 700	\$ -	\$ -	
Admin End of Year Prior to Disburse	\$ 8,928	\$ -	\$ -	excess over \$4000 that admin has at end of year
Admin Disbursement	\$ 213	\$ 1,291	\$ 1,423	
Marathon Initial Balance	\$ 1,362	\$ 430	\$ 299	
Marathon Admin disbursement	\$ -	\$ 708	\$ 73	If Admin has more than 4000 at end of the excess is given to Mar and Rec divisions on pro-rated basis
Mar Specific Revenue	\$ 4,812	\$ 4,797	\$ 3,300	
Avail Mar Funds	\$ 6,174	\$ 5,934	\$ 3,672	
Mar Specific Exp	\$ 5,744	\$ 5,635	\$ 2,690	
Total Mar Expenses	\$ 5,744	\$ 5,635	\$ 2,690	
Mar Revenue-Mar Exp	\$ 430	\$ 299	\$ 982	Marathon end of year balance
Recreation	\$ 8,475	\$ 9,554	\$ 1,816	
Recreation Admin disbursement	\$ -	\$ 4,186	\$ 1,085	
Rec Specific Revenue	\$ 23,438	\$ 18,530	\$ 17,495	
Rec Self Insurance	\$ -	\$ 1,500	\$ 3,000	
Avail Rec Funds	\$ 31,913	\$ 30,770	\$ 17,396	

Rec Specific Exp	\$ 28,562	\$ 28,954	\$ 17,104	
Total Rec Expenses	\$ 28,562	\$ 28,954	\$ 17,104	
Rec Revenue - Rec Exp	\$ 3,351	\$ 1,816	\$ 292	Recreation end of year balance
Total Funds on hand	\$ 49,946	\$ 54,144	\$ 36,718	
Total Expenses	\$ 41,938	\$ 46,737	\$ 30,021	
Total Funds - Total Expenses	\$ 8,009	\$ 7,407	\$ 6,697	
-	\$ 4,000	\$ -	\$ -	
-	\$ 700	\$ -	\$ -	
End of Year Bank Balance	\$ 12,709	\$ 7,407	\$ 6,697	Club end of year balance

Note that of the End of year bank balance \$1500 is recreation self insurance in 2011, and 3000 in 2012 and so on.

5. Motions

Motion #1: Russell Lawrence moves we adopt the budget as presented. Richard Jackson seconds. Unanimous.

Motion #2: Trevor Robinson moves the Saskatoon Canoe Club not have an audit of the club records done for the 2011 fiscal year, and that the club financial records be reviewed independently. Kendra Worman seconds. Unanimous.

6. Executive Elections

No alternates or nominations came from the floor. Each of the members was acclaimed to his/her position, with the correction of Eric McVittie to Erin McVittie.

The secretary is directed by Dave to indicate that each position, as listed in the agenda, was filled by acclamation. The table of positions is listed in the agenda.

Position	Nominee(s)
President	David Peters
Membership	Richard Jackson
Treasurer	Joe Welter
Secretary	Ann Popoff
Marathon Director	Hannah Pierson/Trevor Robinson (Co-Directors)
Recreation Director	Russell Lawrence
Equipment Manager	Kendra Worman
Publicity / Social Director	Erin McVittie

7. Adjournment

Dave adjourns the AGM at 8:35PM.