

Saskatoon Canoe Club Annual General Meeting
Held at: JS Wood Library, Saskatoon
Date: November 13, 2009

Meeting was called to order at 7:02 pm by the chairman, Mark Lafontaine.

- 1) The agenda was adopted as presented
- 2) There were no errors or omissions reported in the last AGM minutes. The minutes were adopted as distributed.
- 3) Club Officer (out-going) Reports

a. President - Mark Lafontaine

Mark thanked the executive for their hard work this year. The two main things that were accomplished this year were (1) the implementation of the new on-line membership database, and (2) updating the club's constitution and bylaws.

b. Treasurer - Russ Lawrence

The Club's account balance as of October 31/09 was \$20,477.22, which consisted of:

Administration	\$549.80		CKS Recreation	\$210.00
Recreation	\$7,459.97		CKS Marathon	\$165.00
Marathon	\$2,092.45		Recreation GIC	\$10,000.00

The SCC incurred a general cost increase as membership dues to CanoeKayak Saskatchewan increased by \$5 per member to \$20 for each Marathon and Recreation/Marathon member, and from \$10 to \$15 for each Recreation member. This cost increase posed a potential threat to the Club's balance as it was not accounted for in the budget passed at the start of the year and a freeze in major purchases was implemented (excluding those that were already in motion, such as the new kayak). In a bit of a twist, the Club actually saw its membership increase dramatically again this year, negating much of the effect of a higher per member cost to the provincial body, because of a bias in how fees were collected. An overdue upgrade was done to the Recreation side of the boathouse that saw the racks extended by 12" and reinforced to support the additional span in early August for a cost of ~ \$2,200.

The Club's finances have also received a considerable upgrade in the manner they are handled. A new method of accounting, now all computer based, allocates membership dollars to their appropriate categories as soon as the membership is processed. The value of this method is that each Division will be able to know, with certainty, what balance it has available to it at any one time. Under the old system, the specific account balances could not be determined until the end of the fiscal year. In the theme of acting proactively to prevent problems, a cushion will be put away by both the Recreation and Marathon Division that would cover the fixed costs of the Club if it were unable to generate any membership revenue. The total amount to be put away is \$4,700, made up of \$4,000 from Recreation and \$700 from Marathon. This is good fiscal responsibility for the Club as it provides a cushion in the event of unforeseen circumstances. In addition, budgets will now be passed at the Fall AGM for the upcoming year. This year's budget is based off of the account balance accumulated up to this point. Spending is set to occur based on the balance carried forward from the prior year and milestones of membership numbers. These milestones are set up such that the Club only spends money when it actually has the

money, not when it is forecasted to have the money.

Budget for the Saskatoon Canoe Club	
Income Statement	
Projected for the Year Jan 1 to Dec 31, 2010	
Revenues	
Memberships	\$ 17,195
Grants	4,050
Equipment Rental	2,120
Equipment Sales	900
Instruction Fees	2,900
Miscellaneous	40
Fundraising	80
Competition	250
	<u>\$ 27,535</u>
Expenses	
Canoe/Kayak SK	\$ 6,845
Administration	
Professional Fees	150
Database Maintenance	1,000
Meeting Room	300
Supplies & Materials	710
Newsletter	525
Promotion	1,000
Boathouse Rent	1,300
Bank Service Charges	85
Licences & Permits	120
Miscellaneous	500
Socials	325
Dock Cost	425
Equipment Purchase	18,389
Equipment Repair	1,800
Boat Insurance	1,050
Instruction Fees	2,900
Refund	100
Competition	250
Locked Cushion	4,700
	<u>\$ 42,474</u>
	Net Income \$ 14,939

Highlights of proposed 2010 budget:

- membership fee structure will change
- New membership fees for 2010
 - **Recreation:** \$45/member, consisting of \$20 admin, \$15 CKS, \$10 Rec division
 - **Marathon:** \$50/member, consisting of \$20 admin, \$20 CKS, \$10 Mar division
 - **Rec/Mar:** \$60/member, consisting of \$20 admin, \$20 CKS, \$10 Mar div, \$10 Rec div
- Children 17 and under will not pay membership fees. They will be covered under the respective division their parents/guardians are registered under
- The change is a result of a thorough examination of the fee structure and how dollars were being allocated to each division. This re-organization means that regardless of how someone joins the SCC, each division of the club will benefit equally
- Proposed net income (\$-14,939) is a large negative. However, a balance has been building for a number of years.
 - Projected balance as at Dec 31/09: \$8,745
 - Amount in Recreation Division GIC: \$10,000
 - Projected Net Income for 2010: -\$14,120
 - Projected balance at Dec 31/2010: \$4,625

- We plan to offer instruction courses canoeing and kayaking continuously through the months of May to August
- CKS fees have increased \$5 this year to \$15 for each Rec member, and \$20 for each Rec/Mar and Mar member. We put this in the membership costs.
- The club plans to purchase a new canoe trailer and replace all PFDs this upcoming year
- Recreation plans to purchase 4 new kayaks and replace 60% of all its paddles
- A cash cushion will be put away each year to prevent an overdraw of the account that covers all of the SCC's fixed expenses

A detailed look at the budget and the finances can be found on the club's website.

c. Recreation Director – Wes Deptuch

This report will be quite brief. It has been a treat to work with the executive; they are a really enthusiastic and hardworking bunch.

Canoe lessons were provided by Bill Morris once again this year. Most of the sessions took place at Erindale Lake; a few were at the clubhouse. The instruction was well received and most sessions were full. Mr. Morris will continue the lessons spring with an expanded offering. There appears to be a consensus to expand lessons even more in May 2010. A canoe tripping course was offered in July. It was a relatively new initiative of the club and provided "Paddling Canada" certification to its participants. The Canoe Tripping Level 1 course will be offered again if sufficient interest exists. I'm looking forward to the new paddling season. See you on the water.

d. Newsletter Editor - Cathy Peters

Three newsletters were created this fiscal year. We are moving away from paper newsletters to on-line newsletters this year, except for those members that specify that they want paper copies and for businesses that advertise for us. Now that we have a membership database, it makes mail-outs and distribution of the newsletter much more simple. I am resigning as editor this year, and am willing to assist the incoming newsletter editor to get a handle of the job this upcoming year.

e. Marathon Club – Bob Farthing

Terry Spokes, Trevor Robinson and Bob Farthing remain as the executive. This year saw the largest number of group paddles (up to 20 people in 10 boats), with 4 younger members coming out on a regular basis. This was good to see. Nationals were held in The Pas. Our club had the largest participation of any other club. We hosted two marathon races. They were successful, and we plan to do again next year. There are no planned new purchases this year as we are "boat rich". Financially, we plan to have a \$0 balance at the end of the year.

f. Publicity Director – Bryan Sarauer and Karrie Orr

Activities of the Publicity Directors for the past several months included:

- Publicize winter activities
- Publicize boathouse open house
- Advertisement in Spring Leisure Guide
- Communicate Club activities with the membership via e-mail
- Publicize James Raffan National Treasure presentation

In addition to the above, the Publicity Directors have also maintained the SCC website (<http://saskatooncanoecub.org>). The webmaster duties have recently been transferred to David Peters. We will continue to act as the contact for inquiries sent through the info@saskatooncanoecub.org e-

mail address. This address receives approximately 100 e-mails per season, most making general information requests.

g. Membership Director – Richard Jackson

Sternward: We started using a new web-based software tool to manage our membership data. This has proven to be a more efficient way of managing our member data and is available to all the executive instead of residing on a single computer. We ended the year with 613 paid members. This is up 16% from our numbers the year before. The returning members remained the same at about 35% which leave 65% as new members.

Forward: Depending on changes voted on tonight, you may see a change in the membership structure. This will include a change in the single adult member fees, the elimination of the couple category, and the elimination of the requirement for members under 18 to pay fees. With these changes you will also see a change to the membership application form. Hopefully it will be less confusing to you and more efficient for the Executive. We will also be making changes to eliminate the deficiencies identified with our web based membership database as well as looking at possible improvements.

h. Equipment Director – Glen Phillips

This year, only “requested” maintenance was performed on equipment.

4) Nominations for new executive

The following nominations were made prior to the meeting:

Recreation Director – Wes Deptuch, 2nd by Russ Lawrence

There were no other nominations from the floor. Wes is elected by acclamation.

Equipment Director – Glen Phillips, 2nd by Dave Peters

There were no other nominations from the floor. Glen is elected by acclamation.

Marathon Director – Bob Farthing, 2nd by Cathy Peters

There were no other nominations from the floor. Bob is elected by acclamation.

Publicity Director – Bryan Sarauer and Karrie Orr, 2nd by Bob Farthing.

There were no other nominations from the floor. Bryan and Karrie are elected by acclamation. As mentioned in the publicity report, Dave Peters will be taking on the duty of administering club the website.

Membership Director – Richard Jackson, 2nd by Bran Sarauer.

There were no other nominations from the floor. Richard is elected by acclamation.

Nominations were made from the floor for the following positions:

President – Russ Lawrence was nominated by Dave Peters, 2nd by Wes Deptuch.

There were no other nominations from the floor. Russ is elected by acclamation.

Note: Russ can only hold office until August 1st, 2010 at which time a new president must be elected.

Secretary – Graham Parsons was nominated by Russ Lawrence, 2nd by Wes Deptuch.

There were no other nominations from the floor. Graham is elected by acclamation.

Treasurer – There were no nominations at this time for Treasurer. Russ will remain until a treasurer can be found.

Newsletter – Mark Lafontaine was nominated by Cathy Peters, 2nd by Wes Deptuch.

There were no other nominations from the floor. Mark is elected by acclamation.

Member at large #1 – Valery Chirkov was nominated by Dave Peters, 2nd by Cathy Peters.

Member at large #2 – Randy Chapman was nominated by Bob Farthing, 2nd by Wes Deptuch.

Valery and Randy were elected as MAL's by acclamation.

Social Director – There were no nominations at this time for Social Director. Will remain unfilled at this time.

5) New business

(1) **Cathy Peters** moved and **Dave Peters** seconded to amend the distributed Constitution and Bylaws document as follows:

- 1) Bylaw 2, para 3 – replace sentence #3 with “A simple majority of those present voting in favour of a motion be required to pass the motion”.
- 2) Bylaw 2, para 4 – delete from sentence #1 “so long as a quorum remains”.
- 3) Bylaw 5, para 4 – replace with the sentence “A simple majority of those present voting in favour of a motion be required to pass a motion”.

Motion carried.

(2) **Cathy Peters** moved and **Penny Mickelwright** seconded that we adopt the SCC Constitution and Bylaws as amended.

Motion carried.

(3) **Russ Lawrence** moved and **Wes Deptuch** seconded to discontinue the use of the SCC hotline that is currently shared by the Nordic Ski Club.

Richard Jackson moved and **Graham Parsons** seconded to AMEND the motion to add the sentence: “In addition, the executive will advise the Nordic Ski Club that we will no longer need the phone line and will no longer contribute money toward it.

Motion to amend carried.

Amended motion carried.

(4) **Russ Lawrence** moved and **Glenn Phillips** seconded to pay \$1 per member toward the dock installation every year.

Russ Lawrence moved and **Bryan Sarauer** seconded to AMEND the motion to replace “pay \$1 per member” with “contribute labour”.

Motion to amend carried.

Bryan Sarauer moved and **Russ Lawrence** seconded to AMEND the amended motion to replace “labour” with “resources”.

Motion to amend carried.

Cathy Peters moved and **Dave Peters** seconded to POSTPONE this motion until the first 2010 executive meeting.

Motion to postpone carried.

(5) **Russ Lawrence** moved and **Matt** (last name missed) seconded that a voting Saskatoon Canoe Club executive member can not be paid for the volunteer duties that they perform.

Russ Lawrence moved and **Cathy Peters** seconded to AMEND the motion to replace the words “for the volunteer duties they perform” with “for any work done for the club”.

Motion to amend carried.

Amended motion carried.

(6) **Cathy Peters** moved and **Wes Deptuch** seconded to adopt the 2010 budget as presented by Russ Lawrence.

Motion carried.

There was no further NEW BUSINESS.

Cathy Peters moved and **Russ Lawrence** seconded to adjourn the meeting. Motion carried.

Respectfully submitted,
Cathy Peters
Acting Secretary for the AGM
24 November 2009