



Meeting Minutes

Saskatoon Canoe Club

Call to order

A meeting of the [Saskatoon Canoe Club](#) was held by [ZOOM video conference](#) on [May 11, 2020](#).
Called to order by President Franny Rawlyk at 1901hrs.

Attendees

President: Franny Rawlyk

Secretary: Lori Mack

Treasurer: Lauren Erickson

Membership Director: Nicole Graham

Recreation Director: Eithan Pillipow

Marathon Director: Edith MacHattie

Equipment Manager-Canoe: John McClean

Equipment Manager-Kayak: Kathleen Weary

Social Director: Tiina Liiving

Member-at-Large: Trevor Robinson

Member-at-Large: Richard Rance

Member-at-Large: Tyler Kallio

Non-member: Kim Lewis

Members not in attendance

Member-at-Large: Shannon Klatt

Reports

President: Franny

New Board Members

Welcome Kim Lewis who is interested in serving on the board as a Member-at-Large.

Welcome Tyler Kallio who was voted in as Member-at-Large at the AGM.

Introduction of board members.

- **Motion: To accept Kim Lewis as a Member-at-Large.**
- Moved: Franny
- Seconded: Lori
- Unanimous approval

Resolved: Motion approved.

Reopen Plan

We have received approval from the province and city to reopen under phase one of the Re-Open Saskatchewan Plan as an individual outdoor recreation activity for May 15, 2020.

Summer Employee

We have not yet received word as to our approval for the Summer Jobs Grant. In light of that and our impending reopening, we will hire a full-time and part-time summer employee regardless of grant funds. If we do qualify for the Summer Jobs Grant, we will hire a third employee allowing us to offer broader hours of operation to our members.

Shay has already accepted a position for the summer elsewhere so is unavailable to us. The applications we have received for our job posting have been unsuitable for our needs. If we receive grant approval, we will repost the job for a third employee.

John McClean has expressed interest in fulfilling our full-time position and Lauren Erickson has expressed interest in our part-time position.

Concern raised over tracking hours. We will use an app to do this.

Concern raised over John and Lauren being employees and members of the board. They can remain in their board positions without voting rights for the duration of their employment for the SCC. Once they have terminated their paid summer positions they will be allowed to once again be voting members of the board.

Concern raised over how we address what the employees will be paid for versus tasks that fall under being a volunteer board member. John and Lauren will not be paid for any tasks that would normally fall under the description of their executive position duties. Franny will approve all tasks that fall outside

of normal boathouse operational duties. If they wish, they may volunteer for board related tasks that arise.

John and Lauren our asked to step out of the virtual meeting while we discuss possible employment scenarios. Favorable comments were received in regards to hiring John and Lauren.

- **Motion: To approve the hiring of John McClean and Lauren Erickson for the summer positions with the understanding that they will not be voting board members.**
- Moved: Kathleen
- Seconded: Trevor
- Unanimous approval

Resolved: Motion approved.

John and Lauren are readmitted to the meeting.

Employee Hiring Committee

In the event we need to hire a third employee and to attend the contractual details of John and Lauren's hiring process we need to continue with our hiring sub-committee.

Lauren has previously sat on this sub-committee. She has stepped down. Kathleen will join the committee.

Re-opening Committee

Many details will need to be in place for us to open, some of which include the following, digital boat sign up, policies regarding COVID-19, boat usage, steps to ensure social distancing, acquiring cleaning/disinfection supplies, employee schedules, hours of operation etc. A subcommittee is suggested to come up with a plan to present the board. John, Lauren, Lori, and Tina have volunteered to sit on the committee and Richard has agreed to be consulted regarding online boat sign out.

- **Motion: To approve the budget of up to \$500 to purchase sanitation supplies for the boathouse.**
- Moved: Kathleen
- Seconded: Trevor
- Unanimous approval

Resolved: Motion approved.

Marathon Special Consideration

Some marathon members train very early in the morning which would fall outside of probable club hours. Once we have a cleaning and disinfection plan in place, we will offer a session to be trained as volunteers capable of sanitizing the used equipment. They must have been marathon members from the previous year and use only the C1 boats or be from the same household to use a C2.

Treasurer: Lauren

Admin: \$4,040.53

Marathon: \$13,646.80

Recreation: \$78,909.28

CKS: \$2,200.00

Accounts Receivables: -\$1000.00

Recreation Self Insurance: \$50,000.00

Total: \$147,796.61

Announcements

Next **SCC** meeting will be held **May 26, 2020** at **1900hrs** by **ZOOM** video conference.

Adjourned

Meeting adjourned at **2018 hrs** by president Franny.

Minutes respectfully submitted by,
Lori Mack

Secretary

Date of approval

May 26, 2020

