

Saskatoon Canoe Club

Annual General Meeting

November 8, 2012
Brunskill School

Present

Dave Peters	Kendra Worman	Syl Lepage
Erin McVittie	Hannah Pierson	Byron Rogalski
Joe Welter	Richard Jackson	Chris Morien
Brendan Haynes	Randy Chapman	Ann Popoff

1. Dave introduces everyone and opens the meeting.
2. The agenda is approved.
3. Reports

Dave Peters:

SCC President's Report for 2012 Calendar Year.

2012 was another successful year for the Saskatoon Canoe Club. While the season started off with a rainstorm during the open house more than 100 people came out and registered in the wind and the rain. The weather improved throughout the summer with paddling going on well into October by both the marathon and recreation divisions. The activities of the club did not change significantly from the previous year but plans are in the works for expanding the services offered to membership by concentrating more resources on organized activities in both the recreation and marathon divisions. The expanded services are somewhat contingent on additional funding from Canoe Kayak Saskatchewan for the upcoming year but expect to see some changes in the way the club is administered in the 2013 calendar year with more clinics and more river paddles. I wish to thank the Executive for their hard work throughout the year. I appreciate the time and energy that they have put into their respective positions, despite sometimes trying conditions. It is through their hard work and dedication that the SCC remains the successful organization that it is.

Respectfully submitted,

Dave Peters

SCC President, 2012

Richard Jackson: **Membership Report**

We now have 586 members. This is a 3% increase over our 5-year average, and shows a steady increase over the last 5 years. 32% are returning members, 68% new. 80% are adults.

Joe Welter: **Treasurer's Report**

We are sitting well financially. The fiscal year has been successfully changed with Revenue Canada.

Hannah Pierson: **Marathon Report**

Summary of Activities:

The marathon division hosted group paddles twice per week – on Wednesday evenings and Sunday mornings. Ann Popoff hosted group paddles.

In addition to the regular paddlers that have been training with the club, we had some new paddlers join this year and participate on a regular basis.

We also hosted two races, which both had very good turn out. We hosted several athletes from all over Saskatchewan as well as a few from Alberta and Manitoba.

Our athletes also traveled to several races within Saskatchewan and Manitoba to represent Saskatoon in both provincial and national level competitions.

Equipment maintenance and purchases:

We replaced the spray decks on several boats.

There was no major damage done to any boats so repair costs were low this year.

We purchased some new buoys and anchors for setting race courses – helpful.

We added a new P3 tandem shell to our inventory: it is a more stable boat that can be used by new comers to allow them to develop their paddling and balance before moving into a less stable boat.

Kendra Worman: **Equipment Report**

Boathouse orientations went well throughout the paddling season. Equipment was booked for club trips, of which there were 7, almost one every two weeks. An inventory has been done of all boathouse equipment. Kendra is investigating a youth paddling program.

Missing Equipment: 3 canoe and 1 kayak paddles, 4 throw bags, 2 bilge pumps

Boat recommendations:

Recommend selling kayak #22 (2008-Ascent-needs lots of repairs); kayak#16 (Big blue wilderness-2002-too heavy and big); #18 (old plastic, purchased in 2003-oldest of our boats, too small a cockpit and water pours over it so not good for tripping).

Recommend selling canoes #5 (old Town Tripper, big, slow, heavy); #3 Clipper (heavy, slow, limited use); #19 (2004 Helman, popular and light, but wear to the body, cracks).

Recommended purchases (if the above sold):

Kayak: another tandem kayak, 2 short similar kayaks.

Canoes: new Clipper Tripper (the old one went on all but one trip). Recommend bringing in 4, considering the possibility of a 3rd seat.

Kendra thanks Dave, Richard, Joe and Byron for help doing the inventory.

Budget: Dave Peters

Our purpose is to look at the budget and decide whether we should raise fees in order to purchase equipment or workers.

Considerations: More money would help finance a paid position to handle group paddles, and to fund short river trips regularly, because regular group paddles would help develop the membership.

Discussion: What are we getting out of CKS compared to what we pay them? Are we putting enough money into administration, marathon, and recreation?

Motion: Richard Jackson moves we increase recreation membership fees to \$50.00 from \$45.00. Kendra Worman seconds. 10 in favour; 2 opposed. Motion carried.

Many agree that holding more group paddles is important: many recreation paddlers want to develop their skills, so group paddles are a good idea.

Motion: Hannah Pierson moves the marathon fee structure remain the same for 2013. Randy Chapman seconds. Motion carried unanimously.

Motion: Joe Welter moves the administration fees remain the same for 2013. Ann Popoff seconds. Motion carried unanimously.

Auditor

It would cost \$1,500.00 to \$2,000.00 for a professional audit.

Motion: Syl Lepage moves that the SCC does not have an audit done of club records for the 2012 fiscal year, but instead engages an independent accountant to perform a review engagement. Richard Jackson seconds. Motion carried.

Motion: Randy Chapman moves that the budget presented by the president Dave Peters be accepted for the 2012 season. Byron Rogalski seconds. Motion carried.

Executive Elections

Motion: Randy Chapman moves we adapt the executive slate as laid out, with the addition of Syl Lepage as Recreation Director. Ann Popoff seconds. Motion passed.

Position	Nominee(s)
President	David Peters
Membership	Richard Jackson
Treasurer	Joe Welter
Secretary	Ann Popoff
Marathon Director	Trevor Robinson
Recreation Director	Syl Lepage
Equipment Manager	Byron Rogalski
Publicity / Social Director	Erin McVittie

Volunteers: Chris and Brendan both volunteer to help out, and Randy will help with writing grants. Dave will keep them aware of everything we do.

Next executive meeting: December 11, 2012.

Adjournment: 9:20PM.

This is the summary sheet and is calculated from the three detailed sheets (following)

Each detail sheet has a revenue and expense section.

Each detail sheet calculates/estimates the values shown here in the grey cells, so no grey cell should be edited.

Editing the yellow cells on this page changes the number of expected memberships, and the cost of joining the divisions

The detail sheets provide a breakdown of the numbers on this page

	Percentage of 2011	0.85	0.85	0.85
	Based ON	2011 Actual	2012 Actual	2013 Est
Total Members		438	586	500
Adult Members		388	523	446
Recreation and Marathon Adult		40	48	42
Marathon Only Adult		22	27	24
Recreation Only Adult		326	448	382
Marathon and Recreation Children		7	2	2
Recreation Only Children		40	55	48
Marathon Only Children		2	6	6
Member Fees				
Admin Portion		\$ 20	\$ 20	\$ 20
Recreation Portion		\$ 10	\$ 10	\$ 15
Maraton Portion		\$ 10	\$ 10	\$ 10
Recreation CKS		\$ 15	\$ 15	\$ 15
Marathon CKS		\$ 20	\$ 20	\$ 20
total Rec Fee		\$ 45	\$ 45	\$ 50
total Mar Fee		\$ 50	\$ 50	\$ 50
Total Joint fee		\$ 60	\$ 60	\$ 65
Revenue				
Recreation Fees		\$ 3,660.00	\$ 4,960.00	\$ 6,360.00
Recreation CKS		\$ 4,890.00	\$ 6,720.00	\$ 5,730.00
Recreation Grants- MAP		\$ 4,633.28	\$ 4,956.00	\$ 2,000.00
Recreation Rental		\$ 790.00	\$ 515.00	\$ 500.00
Recreation Sales		\$ 1,200.00	\$ 400.00	\$ 900.00
Recreation Instruction		\$ 3,260.00	\$ 1,195.00	\$ 1,050.00
Recreation Youth Program		\$ -	\$ -	\$ 5,200.00
Recreation Miscellaneous		\$ 97.00	\$ -	\$ -
Recreation Competition		\$ -	\$ -	\$ -
Recreation Total		\$18,530.28	\$ 18,746.00	\$ 21,740.00

Marathon Fees	\$ 620.00	\$ 750.00	\$ 660.00
Marathon CKS	\$ 1,240.00	\$ 1,500.00	\$ 1,320.00
Marathon Grants	\$ 2,986.70	\$ 2,796.00	\$ 2,100.00
Marathon Rental	\$ -	\$ -	\$ -
Marathon Sales	\$ 700.00	\$ 1,400.00	\$ -
Marathon Instruction	\$ -	\$ -	\$ -
Marathon Miscellaneous	\$ -	\$ -	\$ -
Marathon Competition	\$ 240.00	\$ 300.00	\$ 300.00
Marathon Total	\$ 5,786.70	\$ 6,746.00	\$ 4,380.00
Admin Fees	\$ 7,760.00	\$ 10,460.00	\$ 8,920.00
Admin Rental	\$ -	\$ -	\$ -
Admin Sales	\$ 500.00	\$ -	\$ -
Admin Instruction	\$ -	\$ -	\$ 3,200.00
Admin Grants	\$ -	\$ -	\$ 7,500.00
Admin Miscellaneous	\$ 25.00	\$ -	\$ -
Admin Total	\$ 8,285.00	\$ 10,460.00	\$ 19,620.00
Total Club Revenue	\$32,601.98	\$ 35,952.00	\$ 45,740.00
Expenses			
Recreation Refund/Bad Check	\$ 197.00	\$ -	\$ -
Recreation CKS	\$ 4,890.00	\$ 6,720.00	\$ 5,730.00
Recreation CKS -child	\$ 705.00	\$ 855.00	\$ 750.00
Recreation free membership	\$ 270.00	\$ 270.00	\$ 270.00
Recreation Equipment Repair	\$ 895.50	\$ 98.88	\$ 1,200.00
Recreation Equipment Purchase	\$15,735.55	\$ 6,786.70	\$ 4,500.00
Recreation Instruction	\$ 4,125.00	\$ 4,372.32	\$ 2,550.00
Recreation Youth Program	\$ -	\$ -	\$ 6,000.00
Recreation Miscellaneous	\$ -	\$ 105.00	\$ 150.00
Recreation Insurance and Licenses	\$ 2,136.00	\$ 692.00	\$ 2,136.00
Recreation Bank Fees	\$ -	\$ -	\$ -
Recreation Competition	\$ -	\$ -	\$ -
Recreation Total	\$28,954.05	\$ 19,899.90	\$ 23,286.00
Marathon Refund/Bad Check	\$ -	\$ -	\$ -
Marathon CKS	\$ 1,240.00	\$ 1,500.00	\$ 1,320.00
Marathon CKS - child	\$ 75.00	\$ 130.00	\$ 130.00
Marathon free membership	\$ -	\$ -	\$ -
Marathon Equipment Repair	\$ 66.00	\$ 23.00	\$ 460.00
Marathon Equipment Purchase	\$ 4,540.00	\$ 4,050.00	\$ 1,100.00
Marathon Instruction	\$ -	\$ -	\$ -

Marathon Miscellaneous	\$ 150.00	\$ 40.00	\$ 150.00
Marathon Insurance and Licenses	\$ -	\$ -	\$ -
Marathon Bank Fees	\$ -	\$ -	\$ -
Marathon Competition	\$ 224.48	\$ 300.00	\$ 300.00
Marathon Total	\$ 6,295.48	\$ 6,043.00	\$ 3,460.00
Administration Refund/Bad Check	\$ -	\$ -	\$ -
Administration CKS (Club)	\$ -	\$ 15.00	\$ 15.00
Administration Equipment Repair	\$ 560.04	\$ 817.20	\$ 975.00
Administration Equipment Purchase	\$ 5,321.11	\$ 1,661.03	\$ 655.00
Admin Director	\$ -	\$ -	\$ 10,000.00
Admin Instruction	\$ -	\$ -	\$ 3,500.00
Administration Office	\$ 1,752.47	\$ -	\$ 810.00
Administration Miscellaneous	\$ -	\$ 636.00	\$ 700.00
Administration Insurance and Licenses	\$ 2,939.28	\$ -	\$ 2,098.00
Administration Bank Fees	\$ 95.00	\$ 172.51	\$ 114.00
Administration Promotion	\$ 1,000.00	\$ 1,158.27	\$ 1,300.00
Administration Meeting Room	\$ 480.00	\$ 100.29	\$ 189.00
Administration Total	\$12,147.90	\$ 4,560.30	\$ 20,356.00
Total Club Revenue	\$32,601.98	\$ 35,952.00	\$ 45,740.00
Total Club Expenses	\$47,397.43	\$ 30,503.20	\$ 47,102.00
Revenue - Expenses	-\$14,795.45	\$ 5,448.80	-\$ 1,362.00

This section shows the impact on cash for each division and the club as a whole

Admin Initial Balance	\$ 9,775	\$ 4,000	\$ 4,000
Admin Membership Revenue	\$ 8,285	\$ 10,460	\$ 19,620
Admin Available Funds	\$ 18,060	\$ 14,460	\$ 23,620
Admin Expenditures	\$ 12,148	\$ 4,560	\$ 20,356
Admin Revenue-Admin Exp	\$ 5,912	\$ 9,900	\$ 3,264
Admin Retention	\$ 4,000	\$ 4,000	\$ 4,000
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
Admin End of Year Prior to Disburse	\$ 5,912	\$ 9,900	\$ 3,264
Admin Disbursement	\$ 1,912	\$ 5,900	\$ (736)
Marathon Initial Balance	\$ 430	\$ 629	\$ 1,609
Marathon Admin disbursement	\$ 708	\$ 277	\$ 775
Mar Specific Revenue	\$ 5,787	\$ 6,746	\$ 4,380
Avail Mar Funds	\$ 6,925	\$ 7,652	\$ 6,764

Mar Specific Exp	\$ 6,295	\$ 6,043	\$ 3,460
Total Mar Expenses	\$ 6,295	\$ 6,043	\$ 3,460
Mar Revenue-Mar Exp	\$ 629	\$ 1,609	\$ 3,304
Recreation	\$ 9,554	\$ 1,816	\$ 797
Recreation Admin disbursement	\$ 4,186	\$ 1,635	\$ 5,125
Rec Specific Revenue	\$ 18,530	\$ 18,746	\$ 21,740
Rec Self Insurance	\$ 1,500	\$ 1,500	\$ 1,500
Avail Rec Funds	\$ 30,770	\$ 20,697	\$ 26,162
Rec Specific Exp	\$ 28,954	\$ 19,900	\$ 23,286
Total Rec Expenses	\$ 28,954	\$ 19,900	\$ 23,286
Rec Revenue - Rec Exp	\$ 1,816	\$ 797	\$ 2,876
Total Funds on hand	\$ 55,755	\$ 42,810	\$ 56,546
Total Expenses	\$ 47,397	\$ 30,503	\$ 47,102
Total Funds - Total Expenses	\$ 8,358	\$ 12,306	\$ 9,444
	\$ -	\$ -	\$ -
-	\$ -	\$ -	\$ -
End of Year Bank Balance	\$ 8,358	\$ 12,306	\$ 9,444

Note that of the End of year bank balance \$1500 is recreation self insurance in 2011, and 3000 in 2012 and so on.